

# MERCER COUNTY PLANNING BOARD APPLICATION



## Application for County Approval of Subdivision, Site & Development Plans

### Mercer County Planning Board

McDade Administration Building

640 South Broad Street

P.O. Box 8068

Trenton, NJ 08650-0068

Phone: 609-989-6545

E-mail: mzoichowski@mercercounty.org

This application must be completed in full, duplicated, signed and submitted in accordance with the submission schedule. Please also submit a copy of local application and approval. See County Submission requirement list for all documents necessary for a complete application. In order for an application to be considered for review at the next scheduled meeting, Applications must be received at least 14 days prior to a Planning Board meeting

**(PLEASE TYPE OR PRINT LEGIBLY)**

### Project Information:

Project Name: \_\_\_\_\_

Project Address (if applicable) & Municipality: \_\_\_\_\_

Abuts County Road: \_\_\_\_\_ County Route No.: \_\_\_\_\_

Total Lot(s) Area (SF): \_\_\_\_\_ Frontage on County Road(s): \_\_\_\_\_ feet

This project to be served by:  Sewer  Septic System  Well  Public Water

### Tax Map Information

Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

### Type of Submission (please check one unless previously submitted):

- Preliminary Site Plan  Final Site Plan  Small Wireless Facility or Cell Tower  
 Preliminary Major Subdivision  Final Major Subdivision  
 Minor Subdivision Plan  Amendment or Major Revision of Previously Submitted Project\*  
 Request for Letter of No Impact \*Original County Application No.: \_\_\_\_\_

### For County Use:

Classification of Application: \_\_\_\_\_

Fees Included with Application: YES / NO

County Plan Number: \_\_\_\_\_

### Stamp Date Received Below

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## Applicant & Agent Contact Information (please type or print legibly or your application may be delayed):

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_ Extension: \_\_\_\_\_

Address: \_\_\_\_\_ Town & State: \_\_\_\_\_

Email: \_\_\_\_\_ Zip.: \_\_\_\_\_

Developer: \_\_\_\_\_ Phone: \_\_\_\_\_ Extension: \_\_\_\_\_

Address: \_\_\_\_\_ Town & State: \_\_\_\_\_

Email: \_\_\_\_\_ Zip.: \_\_\_\_\_

Attorney: \_\_\_\_\_ Phone: \_\_\_\_\_ Extension: \_\_\_\_\_

Address: \_\_\_\_\_ Town & State: \_\_\_\_\_

Email: \_\_\_\_\_ Zip.: \_\_\_\_\_

Site Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_ Extension: \_\_\_\_\_

Address: \_\_\_\_\_ Town & State: \_\_\_\_\_

Email: \_\_\_\_\_ Zip.: \_\_\_\_\_

Traffic Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_ Extension: \_\_\_\_\_

Address: \_\_\_\_\_ Town & State: \_\_\_\_\_

Email: \_\_\_\_\_ Zip.: \_\_\_\_\_

Stormwater Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_ Extension: \_\_\_\_\_

Address: \_\_\_\_\_ Town & State: \_\_\_\_\_

Email: \_\_\_\_\_ Zip.: \_\_\_\_\_

## Proposed Use (please check all that apply):

### Residential

- Single Family Detached
- Town Homes
- Duplex
- Apartments
- Condominiums
- Medical Care Residential

### Commercial

- Retail
- Office
- Restaurant/ Food Establishment
- Hospitality/ Hotel Space
- Medical Use
- Sports or Entertainment

### Industrial

- Maintenance/ Repair Shop
- Flex Space
- Storage/ Warehouse
- Distribution Center
- Manufacturing
- Other:** \_\_\_\_\_

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## Subdivision Description and Information (if applicable):

Does this application include a lot consolidation? YES  NO

Will new lots be created? YES  NO  How Many New Lots? \_\_\_\_\_

# of Proposed Non-Residential Lots: \_\_\_\_\_

Area of Non-Residential Lots (acres): \_\_\_\_\_

# of Proposed Residential Lots: \_\_\_\_\_

Area of Proposed Residential Lots: \_\_\_\_\_

## Site Plan Description and Information (If applicable):

Total Size of Lot(s) (SF): \_\_\_\_\_

Total Amount of Land Disturbed: \_\_\_\_\_

Existing Impervious Surface (SF): \_\_\_\_\_

New Impervious Surface (SF): \_\_\_\_\_

Total Motor Vehicle Surfaces (SF): \_\_\_\_\_

Total No. of Parking Spaces (New + Existing): \_\_\_\_\_

Proposed GFA (SF): \_\_\_\_\_

Building Footprint (SF): \_\_\_\_\_

No. of Proposed Units (if residential included): \_\_\_\_\_

No. of Affordable Units (if residential included): \_\_\_\_\_

Existing Zoning: \_\_\_\_\_

Short Description of Project (applicant may attach separate sheet with project narrative):

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## Additional Approvals Needed (please check all that apply):

- |   |  |
|---|--|
| <input type="radio"/> NJDOT                           | <input type="radio"/> NJDEP                                    |
| <input type="radio"/> D&R Canal Commission            | <input type="radio"/> Mercer County Soil Conservation District |
| <input type="radio"/> Local Planning Board            | <input type="radio"/> Local Zoning Board                       |
| <input type="radio"/> Federal Aviation Administration | <input type="radio"/> Other: _____                             |

# MERCER COUNTY PLANNING BOARD APPLICATION

## OWNER CONSENT TO FILING APPLICATION & CERTIFICATION

Please note that every subdivision and site plan application must be signed and dated by the title owner(s) of the property(-ies) to be subdivided and/or developed. If the lands being developed involve more than one title owner, each title owner must affix their signature on separate completed form(s) identifying their respective Block and Lot number(s). The same applies if there are multiple lots being developed owned by different title owners. Please print and fill out this page for each owner as necessary.

If the type of entity that owns the property(-ies) is not an individual but a corporation, LLC, LP, partnership, non-profit organization, etc., the title owner must identify the name of the company or organization and their personal title; eg, President, Vice-President, Chairman of the Board, etc. Applications submitted with subdivision and/or site plan application forms without the signature of the title owner(s) will be deemed incomplete. **Application forms signed by the developer's attorney, engineer or anyone else other than the title owner(s) are not acceptable and the subdivision and/or site plan application will be deemed incomplete.**

### Owner's Consent to Filing of Application

I am aware of and consent to the filing of this application. I hereby certify that the undersigned is the title owner of the property which is the subject of this application.

Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Name and Address of Title Owner: \_\_\_\_\_

Owner's Name (PRINTED): \_\_\_\_\_

Title of Individual or Corporate Officer: \_\_\_\_\_

Type of Entity (i.e., Corp, LLC, Partnership, etc): \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

(Please sign in blue ink)

Date: \_\_\_\_\_

Signed and sworn hereto before me a Notary Public of the State of New Jersey on this \_\_\_\_ day of

\_\_\_\_\_.

By: \_\_\_\_\_, Notary Public of the State of New Jersey

# MERCER COUNTY PLANNING BOARD APPLICATION

## Applicant Certification and Signatures Required:

*I certify that the foregoing statements and the materials submitted are true and accurate. I further certify that I am the individual applicant or that I am the Officer of the Corporate applicant and that I am authorized to sign the application for the Corporation or that I am a general partner of the partnership applicant.*

*(If the applicant is a corporation, this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.)*

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public/ Attorney: \_\_\_\_\_

Name of Applicant/ Agent (PRINT): \_\_\_\_\_

Title of Individual or Authorized Corporate Officer: \_\_\_\_\_

Signature of Applicant/ Agent: \_\_\_\_\_

(Please sign in blue ink)

Date: \_\_\_\_\_

The Mercer County planning process concerns itself primarily with a review of factors that directly impact County facilities such as County owned roads and stormwater management systems. This application as well as Subdivision and Site Plan Procedures, Engineering and Planning Standards can be found on the Mercer County Department of Planning website: <http://www.mercercounty.org/departments/planning/land-development-documents> . If you have any questions please call 609-989-6545.