



**COUNTY OF MERCER**  
McDADE ADMINISTRATION BUILDING  
640 SOUTH BROAD STREET  
P.O. BOX 8068  
TRENTON, NEW JERSEY 08650-0068  
(609) 989-6584  
Fax: (609) 392-0488

JERLENE H. WORTHY, CLERK  
BOARD OF COUNTY COMMISSIONERS

EBONY WITHERSPOON  
DEPUTY CLERK

**MERCER COUNTY BOARD OF COUNTY COMMISSIONERS**

**FORMAL MEETING OF SEPTEMBER 14, 2023**

**MINUTES**

Chair Walter called the Formal Meeting to order at 6:02 P.M. on September 14, 2023, in Room 211 of the Joyce L. McDade Administration Building, 640 South Broad Street, Trenton, New Jersey.

The following members of the Board answered the Roll Call of the Clerk to the Board:

Present – Commissioners Cimino, Frisby, Lewis, McLaughlin, Stokes and Walter  
Absent – Commissioner Melker

\_\_\_\_\_

The Clerk to the Board read the Invocation.

\_\_\_\_\_

Chair Walter led the Pledge of Allegiance and Salute to the Flag.

\_\_\_\_\_

The Clerk to the Board announced that in accordance with the provisions of the New Jersey Open Public Meetings Law, notice of this Formal Meeting had been mailed to The Trenton Times, The Trentonian and The Princeton Packet newspapers as well as having been posted in both the County Administration Building and Courthouse at least forty-eight (48) hours in advance of the meeting.

**At this time, Chair Walter invited members of the public to comment on any item listed on the Agenda.**

John Hibbard, addressed the Board. He was present this evening on behalf of his company, T&H Enterprises, who bid and was awarded the Contract to provide healthcare to inmates at the Mercer County Correction Center (MCCC). Mr. Hibbard commented that he was looking forward to working with Mercer County and promised to continue the hard-working standards known throughout the community.

---

**APPROVAL OF MINUTES**

On the motion of Commissioner Frisby, seconded by Commissioner Stokes, the Minutes of the following meetings was approved:

Formal Minutes of April 27, 2023

**VOTE ON MOTION**

**Ayes -5. Nays - 0. Abstain -1. Absent - 1.**

Ayes – Commissioners Frisby, Lewis, McLaughlin, Stokes and Walter

Abstain – Commissioner Cimino

Absent – Commissioner Melker

---

On the motion of Commissioner McLaughlin, seconded by Commissioner Stokes, the Minutes of the following meetings were approved:

Special Formal Meeting of May 1, 2023

**VOTE ON MOTION**

**Ayes -4. Nays - 0. Abstain -2. Absent - 1.**

Ayes – Commissioners Cimino, McLaughlin, Stokes and Walter

Abstain – Commissioners Frisby and Lewis

Absent – Commissioner Melker

---

On the motion of Commissioner Stokes, seconded by Commissioner Lewis, the Minutes of the following meeting was approved:

Special Formal Meeting of May 9, 2023

**VOTE ON MOTION**

**Ayes -6. Nays - 0. Abstain -0. Absent - 1.**

Ayes – Commissioners Cimino, Frisby, Lewis, McLaughlin, Stokes and Walter  
Absent – Commissioner Melker

---

On the motion of Commissioner Frisby, seconded by Commissioner Stokes, the Minutes of the following meeting was approved:

Formal Meeting of May 11, 2023

**VOTE ON MOTION**

**Ayes -4. Nays - 0. Abstain -2. Absent - 1.**

Ayes – Commissioners Frisby, Lewis, Stokes and Walter  
Abstain – Commissioners Cimino and McLaughlin  
Absent – Commissioner Melker

---

On the motion of Commissioner Cimino, seconded by Commissioner Frisby, the Minutes of the following meetings were approved:

1. Formal Meeting of May 23, 2023
2. Formal Meeting of June 8, 2023

**VOTE ON MOTION**

**Ayes -6. Nays - 0. Abstain -0. Absent - 1.**

Ayes – Commissioners Cimino, Frisby, Lewis, McLaughlin, Stokes and Walter  
Absent – Commissioner Melker

---

**COMMUNICATIONS**

A communication was received from Isamar Maldonado, QPA, RPPS Purchasing Agent, dated August 28, 2023, RE: Minutes and Bid Results for the Week of August 14, 2023.

---

A communication was received from Lillian L. Nazzaro, Esq., County Administrator, dated September 13, 2023, RE: Commissioner Questions for September 14, 2023.

Commissioner Lewis noted that her original question regarding R-2's contract period was now answered. She felt this Resolution should be "tabled" until the answer was provided to the Board.

The Board concurred.

---

**RESOLUTIONS**

The Clerk to the Board called for a Motion to Table the following proposed Resolution on the Agenda.

Commissioner Cimino moved, seconded by Commissioner Lewis, that:

MERCER COUNTY BOARD OF COUNTY COMMISSIONERS  
AUTHORIZES COMPETITIVE CONTRACTING FOR A  
CONSULTANT TO PROVIDE PUBLIC RELATIONS SERVICES  
TO PROMOTE TOURISM IN MERCER COUNTY. PERIOD:  
JANUARY 1, 2024 THROUGH DECEMBER 31, 2026 **"BE  
TABLED"**

**VOTE ON MOTION TO TABLE**

**Ayes -6. Nays - 0. Abstain - 0. Absent - 1.**

Ayes – Commissioners Cimino, Frisby, Lewis, McLaughlin, Stokes and Walter  
Absent – Commissioner Melker

---

At this time, the Clerk to the Board called for a Motion to Vote in Block on the following Resolutions listed on the Agenda.

Commissioner Lewis moved, seconded by Commissioner Stokes that:

RESOLUTIONS NO. R-1 THROUGH R-3 AND RESOLUTION NO. R-4 THROUGH R-55 ON THE AGENDA “**BE VOTED ON IN BLOCK**”

**VOTE ON MOTION**

**Ayes – 6. Nays - 0. Abstain - 0. Absent -1.**

Ayes – Commissioners Cimino, Frisby, Lewis, McLaughlin, Stokes and Walter

Absent – Commissioner Melker

---

Commissioner McLaughlin offered the following Resolutions, seconded by Commissioner Lewis:

**NO. 2023-590**      MERCER COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZE COMPETITIVE CONTRACTING FOR MEDICAL AND MENTAL HEALTH SERVICES FOR THE INMATES AT THE MERCER COUNTY CORRECTION CENTER. PERIOD: JANUARY 25, 2024 THROUGH JANUARY 24, 2027

**NO. 2023-591**      MERCER COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZES COMPETITIVE CONTRACTING FOR A CONSULTANT TO PROVIDE WORKFORCE DEVELOPMENT TRAINING SERVICES FOR THE COUNTY OF MERCER. PERIOD: SEPTEMBER 1, 2023 THROUGH OCTOBER 31, 2024

**NO. 2023-592**      MERCER COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH ARM IN ARM, INC., FOR THE PROVISION OF HOMELESSNESS PREVENTION/EMERGENCY ASSISTANCE SERVICES. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2025. AMOUNT: \$215,200.00 (\$107,600.00 STATE SOCIAL SERVICES TO THE HOMELESS [SSH] FUNDS PER YEAR) (NO COUNTY FUNDS)

- NO. 2023-593** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH ARM IN ARM, INC., FOR THE PROVISION OF HOMELESSNESS PREVENTION/EMERGENCY ASSISTANCE SERVICES. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2025. AMOUNT: \$263,200.00 (\$131,600.00 STATE SOCIAL SERVICES TO THE HOMELESS, TEMPORARY ASSISTANCE FOR NEEDY FAMILIES [SSH-TANF FUNDS PER YEAR]) (NO COUNTY FUNDS)
- NO. 2023-594** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH ARM IN ARM, INC., FOR THE PROVISION OF SHALLOW RENT SUBSIDY SERVICES. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2025. AMOUNT: \$80,000.00 (\$40,000.00 COUNTY FUNDS PER YEAR)
- NO. 2023-595** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH CATHOLIC CHARITIES, DIOCESE OF TRENTON FOR THE PROVISION OF HOMELESSNESS PREVENTION/EMERGENCY ASSISTANCE SERVICES. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2025. AMOUNT: \$40,000.00 (\$20,000.00 STATE SOCIAL SERVICES TO THE HOMELESS [SSH] FUNDS PER YEAR) (NO COUNTY FUNDS)
- NO. 2023-596** COUNTY EXECUTIVE AND CLERK TO THE BOARD TO EXECUTE A COMPETITIVE CONTRACT WITH HOMEFRONT, INC., FOR THE PROVISION OF HOMELESSNESS PREVENTION/EMERGENCY ASSISTANCE SERVICES. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2025. AMOUNT: \$145,400.00 (\$72,700.00 STATE SOCIAL SERVICES TO THE HOMELESS (SSH) FUNDS PER YEAR) (NO COUNTY FUNDS)

**NO. 2023-597**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZES TO EXECUTE A COMPETITIVE CONTRACT WITH OAKS INTEGRATED CARE, INC., FOR THE PROVISION OF SUPPORTIVE SERVICES FOR HOMELESS INDIVIDUALS AND FAMILIES IN OBTAINING INDEPENDENT PERMANENT HOUSING. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2025. AMOUNT: \$130,000.00 (\$65,000.00 FY2024 AND FY2025 COUNTY FUNDS PER YEAR)

**NO. 2023-598**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXERCISE A COMPETITIVE CONTRACT WITH THE RESCUE MISSION OF TRENTON FOR THE PROVISION OF DAY DROP-IN CENTER SERVICES FOR HOMELESS SINGLE ADULTS. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2025. AMOUNT: \$100,000.00 (\$50,000.00 COUNTY FUNDS PER YEAR)

**NO. 2023-599**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH THE RESCUE MISSION OF TRENTON FOR THE PROVISION OF LIAISON/CASE MANAGEMENT SERVICES FOR HOMELESS SINGLE ADULTS. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2025. AMOUNT: \$145,200.00 (\$72,600.00 SOCIAL SERVICES FOR THE HOMELESS [SSH] FUNDS PER YEAR]) (NO COUNTY FUNDS)

**NO. 2023-600**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH THE RESCUE MISSION OF TRENTON FOR THE PROVISION OF EMERGENCY SHELTER SERVICES FOR HOMELESS SINGLE ADULTS AND CODE BLUE ALERT PLAN SERVICES TO SHELTER AT-RISK INDIVIDUALS. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2025. AMOUNT: \$759,120.00 (\$379,560.00 PER YEAR - \$349,560.00 [SOCIAL SERVICES FOR THE HOMELESS [SSH] FUNDS PER YEAR]; \$30,000.00 COUNTY FUNDS FOR CODE BLUE SERVICES PER YEAR)

**NO. 2023-601**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH THE RESCUE MISSION OF TRENTON FOR THE PROVISION OF HOMELESS INDIVIDUALS. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2025. AMOUNT: \$104,800.00 (HOMELESSNESS TRUST FUNDS) (NO COUNTY FUNDS)

**NO. 2023-602**

AMEND RESOLUTION NO. 2022-123, ADOPTED FEBRUARY 24, 2022 AND AUTHORIZE THE COUNTY EXECUTIVE AND CLERK TO THE BOARD TO EXECUTE AMENDMENT NO. 3 TO THE COMPETITIVE CONTRACT WITH CATHOLIC CHARITIES, DIOCESE OF TRENTON, FOR THE PROVISION OF A RAPID RE-HOUSING PROGRAM FOR HOMELESS OR NEAR HOMELESS FAMILIES IN MERCER COUNTY. "AMEND RESOLUTION TO DECREASE THE CONTRACT AMOUNT BY \$57,615.78 (FY21 RE-ENTRY STATE FUNDS)". REVISED TOTAL AMOUNT: \$608,642.95 (\$287,586.00 [COUNTY FUNDS], \$40,000.00 [SSH FUNDS], \$131,056.95 [FY21 RE-ENTRY STATE FUNDS]; \$150,000.00 [FY22 RE-ENTRY STATE FUNDS])

**NO. 2023-603**

MERCER COUNTY BOARD OF COUNTY COMMISSIONERS HEREBY ACCEPTS A 2023 MIDYEAR AREA PLAN CONTRACT GRANT AWARD FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR THE PROVISION OF MERCER COUNTY AREA PLAN ON AGING PROGRAMS AND SERVICES FOR MERCER COUNTY OLDER ADULTS AND CAREGIVERS. PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023. AMOUNT: \$4,455,183.00 (LESS INITIAL ALLOCATION IN THE AMOUNT OF \$2,609,978.00; AND LESS AMENDMENT NO. 1 TO THE INITIAL ALLOCATION IN THE AMOUNT OF \$79,325.00 FOR A TOTAL INCREASE IN FUNDING IN THE AMOUNT OF \$1,765,880.00) (FEDERAL AND STATE FUNDS) (NO COUNTY FUNDS)

**NO. 2023-604**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO SUBMIT THE 2024 MERCER COUNTY COMPREHENSIVE FUNDING APPLICATION TO THE STATE OF NEW JERSEY, OFFICE OF THE ATTORNEY GENERAL, DEPARTMENT OF LAW AND PUBLIC SAFETY, JUVENILE JUSTICE COMMISSION. PERIOD: JANUARY 1, 2024 THROUGH DECEMBER 31, 2024. AMOUNT: \$874,060.00 (STATE FUNDS)

**NO. 2023-605**

COUNTY EXECUTIVE AND THE CLERK TO THE BOARD AUTHORIZED TO EXECUTE A LETTER OF AGREEMENT TO ACCEPT A GRANT AWARD FROM THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR THE YOUTH LEADERSHIP GRANT. PERIOD: SEPTEMBER 1, 2023 THROUGH SEPTEMBER 30, 2025. AMOUNT: \$43,874.00 (STATE FUNDS) (NO COUNTY FUNDS)

**NO. 2023-606**

RESCIND RESOLUTION NO. 2023-486, ADOPTED JULY 20, 2023 – AUTHORIZATION OF PAYMENT TO SIRSIDYNIX TO PROVIDE MAINTENANCE SERVICES FOR THE SYMPHONY LIBRARY COMPUTER SYSTEM. PERIOD: JUNE 1, 2023 THROUGH MAY 31, 2024. AMOUNT: \$135,000.00 (LIBRARY FUNDS)

**NO. 2023-607**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A FIVE-YEAR PROPRIETARY MAINTENANCE SERVICE AGREEMENT WITH SIRSIDYNIX TO PROVIDE MAINTENANCE SERVICES FOR THE SYMPHONY LIBRARY COMPUTER SYSTEM FOR THE MERCER COUNTY LIBRARY COMPUTER SYSTEM. PERIOD: JUNE 1, 2023 THROUGH MAY 31, 2028. AMOUNT NOT TO EXCEED: \$778,932.00 – (\$84,441.00 FY2023; \$147,556.00 FY2024; \$152,065.00 FY2025; \$158,935.00 FY2026; \$165,135.00 FY2027; \$69,900.00 FY2028) (LIBRARY FUNDS)

- NO. 2023-608** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN EXTRAORDINARY UNSPECIFIABLE SERVICES (E.U.S.) CONTRACT (AWARDED THROUGH A “NON-FAIR AND OPEN PROCESS”) WITH GENTE TO PROVIDE COBRA CONTINUATION SERVICES FOR DENTAL BENEFITS. AMOUNT NOT TO EXCEED: \$24,000.00. PERIOD: JULY 1, 2023 THROUGH JUNE 30, 2026
- NO. 2023-609** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROPRIETARY SOFTWARE MAINTENANCE AND SUPPORT AGREEMENT WITH TENEX SOFTWARE SOLUTIONS INC., FOR THE PRECINCT CENTRAL ELECTRONIC POLL BOOKS FOR THE BOARD OF ELECTIONS OFFICE. PERIOD: SEPTEMBER 1, 2023 THROUGH AUGUST 31, 2024. TOTAL AMOUNT NOT TO EXCEED: \$74,750.00
- NO. 2023-610** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROPRIETARY SOFTWARE MAINTENANCE AGREEMENT RENEWAL WITH COMPUTER SQUARE, INC., FOR THE MAINTENANCE OF INFOSHARE CASE MANAGEMENT SYSTEM SOFTWARE TOTAL AMOUNT NOT TO EXCEED: \$92,650.00. PERIOD: OCTOBER 21, 2023 THROUGH OCTOBER 20, 2024
- NO. 2023-611** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH GLOBAL TEL\* LINK CORPORATION TO FURNISH, DELIVER, INSTALL AND MAINTAIN ONE (1) NEW JAIL MANAGEMENT SOFTWARE SYSTEM AT THE MERCER COUNTY CORRECTION CENTER. PERIOD: SEPTEMBER 1, 2023 THROUGH AUGUST 31, 2025. TOTAL AMOUNT NOT TO EXCEED: \$669,932.80 (CC2023-14)

- NO. 2023-612** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH ADDICTION RECOVERY MANAGEMENT & MARKETING LLC., FOR MERCER COUNTY PROSECUTOR'S OFFICE IN CONJUNCTION WITH A COMMUNITY BASED TREATMENT PROVIDER TO ESTABLISH DRUG TREATMENT SERVICES FOR DRUG RELATED ARREST FOR PERIOD OF ONE (1) YEAR WITH AN OPTION TO EXTEND ONE (1) YEAR PERIOD. PERIOD: SEPTEMBER 2, 2023 THROUGH SEPTEMBER 1, 2024. TOTAL AMOUNT NOT TO EXCEED: \$192,837.15 (CC2023-15)
- NO. 2023-613** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A COMPETITIVE CONTRACT WITH CREATIVE SOFTWARE SOLUTIONS LLC., DBA MJM INNOVATIONS FOR CLOUD BASE ELECTRONIC MONITORING REPORTING, IMPORTING AND EXPORTING SOFTWARE FOR THE MERCER COUNTY NUTRITION PROGRAM FOR A PERIOD OF TWO (2) YEARS WITH AN OPTION TO EXTEND ONE (1) YEAR. PERIOD: OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2025. AMOUNT NOT TO EXCEED: \$81,370.00 (CC2023-12)
- NO. 2023-614** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE CONTRACT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH J&J COURT TRANSCRIBERS, INC., FOR TRANSCRIPTION SERVICES FOR THE MERCER COUNTY PROSECUTOR'S OFFICE. PERIOD: JULY 1, 2023 THROUGH JUNE 30, 2024. AMOUNT NOT TO EXCEED: \$20,000.00

- NO. 2023-615** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICE CONTRACT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH PRINCETON INSTITUTE OF LANGUAGES DBA AS INLINGUA FOR TRANSCRIPTION SERVICES FOR THE MERCER COUNTY PROSECUTOR'S OFFICE. PERIOD: JULY 1, 2023 THROUGH JUNE 30, 2024. AMOUNT NOT TO EXCEED: \$20,000.00
- NO. 2023-616** MERCER COUNTY BOARD OF COUNTY COMMISSIONERS APPROVES THE DISBURSEMENT OF \$45,000.00 TO CAMP FIRE NJ FROM THE MERCER COUNTY PROSECUTOR'S OFFICE, COUNTY LAW ENFORCEMENT TRUST ACCOUNT ("CLETA" – FORFEITURE) FUNDS TO CONDUCT A CONFLICT RESOLUTION PROGRAM IN THE TRENTON PUBLIC SCHOOLS (4<sup>TH</sup> GRADE) AS PART OF THE SOCIAL-EMOTIONAL LEARNING (SEL) PROGRAM AND FAMILY ENGAGEMENT PROGRAM. PERIOD: SEPTEMBER 1, 2023 TO DECEMBER 31, 2023
- NO. 2023-617** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A CONTRACT WITH SHI INTERNATIONAL CORPORATION (SHI) FOR THE PURCHASE OF PACKETALK SECURITY CAMERAS AND INSTALLATION TO BE USED BY THE MERCER COUNTY PROSECUTOR'S OFFICE AT THE LAMBERTON ROAD LOCATION THROUGH THE COUNTY OF BERGEN COOPERATIVE PRICING SYSTEM NO. CK04-BERGEN. AMOUNT NOT TO EXCEED: \$90,000.00

**NO. 2023-618**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A GRANT APPLICATION AND ANY SUBSEQUENT SUB-GRANT AWARD DOCUMENTS WITH THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF ADMINISTRATION, GRANTS DEVELOPMENT SECTION, FOR THE CONTINUATION OF COUNTY SEXUAL ASSAULT RESPONSE TEAM/FORENSIC NURSE EXAMINER (SART/FNE) PROJECT THROUGH THE VICTIMS OF CRIME ACT (VOCA) GRANT PROGRAM. AMOUNT: \$218,304.00 (FEDERAL: \$174,643.00; COUNTY MATCH: \$43,661.00). PERIOD: OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024 (GRANT NO: VS-11-21)

**NO. 2023-619**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN AGREEMENT WITH THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION (AGENTS FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR TRANSIT PLANNING IN MERCER COUNTY) FOR THE FY2024 TRANSIT SUPPORT PROGRAM FOR TRANSIT PLANNING ACTIVITIES IN MERCER COUNTY. TOTAL AMOUNT: \$52,352.00: STATE SHARE: \$33,284.00; DVRPC SHARE: \$10,747.00; COUNTY SHARE: \$8,321.00.00 VIA IN-KIND SERVICES. PERIOD: JULY 1, 2023 TO JUNE 30, 2024

**NO. 2023-620**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A GRANT AGREEMENT BETWEEN MERCER COUNTY, NEW JERSEY AND THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION FOR THE REGIONAL GEOGRAPHIC INFORMATION SYSTEM (GIS) IMPLEMENTATION AND COORDINATION PROJECT FOR THE PLANNING DEPARTMENT. PERIOD: JULY 1, 2023 TO JUNE 30, 2024. TOTAL GRANT AWARD: \$34,000.00. COUNTY COST: \$0.00

- NO. 2023-621** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN AGREEMENT WITH THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION (AGENTS FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR HIGHWAY PLANNING IN MERCER COUNTY) FOR THE FY 2024 SUPPORTIVE REGIONAL HIGHWAY PLANNING PROGRAM FOR COUNTY HIGHWAY PLANNING ACTIVITIES IN MERCER COUNTY. TOTAL AMOUNT: \$34,130.00. PERIOD: JULY 1, 2023 TO JUNE 30, 2024
- NO. 2023-622** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION REGARDING THE FY 2024-2025 TRANSPORTATION AND COMMUNITY DEVELOPMENT INITIATIVE GRANT FOR A CONCEPT DEVELOPMENT STUDY FOR THE JOHNSON TROLLEY TRAIL. PERIOD: OCTOBER 1, 2023 TO DECEMBER 31, 2025. NO COUNTY FUNDS
- NO. 2023-623** RESOLUTION FOR THE ESTABLISHMENT OF A LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) FOR THE MERCER COUNTY EMERGENCY PLANNING DISTRICT AS DESIGNATED BY THE NEW JERSEY STATE EMERGENCY RESPONSE COMMISSION (SERC)
- NO. 2023-624** MERCER COUNTY BOARD OF COUNTY COMMISSIONERS CONCURS WITH THE BOROUGH OF HIGHTSTOWN, ORDINANCE NO. 2023-10, AN ORDINANCE AMENDING AND SUPPLEMENTING VARIOUS SECTIONS OF CHAPTER 7 VEHICLES AND TRAFFIC, OF THE CODE OF ORDINANCES OF THE BOROUGH OF HIGHTSTOWN TO PROHIBIT PARKING ON ETRA ROAD (COUNTY ROUTE 571) AND NORTH MAIN STREET (COUNTY ROUTE 539)

**NO. 2023-625**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO SUBMIT AN APPLICATION TO NEW JERSEY TRANSIT FOR FUNDING UNDER THE 2023 SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE PROGRAM. AMOUNT: \$1,017,820.00. PERIOD: JANUARY 1, 2023 TO DECEMBER 31, 2023

**NO. 2023-626**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE AN AGREEMENT BETWEEN THE NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS' AFFAIRS (DMVA) AND THE COUNTY OF MERCER FOR THE PROVISION OF TRANSPORTATION RESOURCES TO AID THE DISADVANTAGED AND ELDERLY (T.R.A.D.E.) PERIOD: JULY 1, 2023 THROUGH JUNE 30, 2024. AMOUNT: \$15,000.00

**NO. 2023-627**

COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE THE 2022 ANNUAL CERTIFICATIONS AND ASSURANCES FORMS APPLICABLE TO THE FEDERAL TRANSIT ADMINISTRATION'S SECTION 5310 AND SECTION 5311 GRANT PROGRAMS, ADMINISTERED BY NJ TRANSIT

**NO. 2023-628**

AMEND RESOLUTION NO. 2022-641, ADOPTED SEPTEMBER 15, 2022 AND AUTHORIZE THE COUNTY EXECUTIVE AND CLERK TO THE BOARD TO EXECUTE AN AMENDMENT (AMENDMENT NO. 1) TO THE AGREEMENT OF SALE FOR THE PURCHASE OF PROPERTY FROM MICHAEL T. AND DONNA ANDERSON KNOWN AS 3 RIDGE AVENUE, AND IDENTIFIED AS BLOCK 423, LOT 218 ON THE MUNICIPAL TAX MAP, EWING TOWNSHIP. AMEND RESOLUTION TO EXTEND THE OCCUPANCY PERIOD BEGINNING JULY 23, 2023 THROUGH JANUARY 23, 2024. MONTHLY OCCUPANCY FEE: \$2,300.00

- NO. 2023-629** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH MCFARLAND-JOHNSON, INC., TO PROVIDE CONSULTING SERVICES FOR THE TRENTON-MERCER AIRPORT RELATING TO PUBLIC EDUCATION AND AWARENESS OF THE TRENTON-MERCER AIRPORT. PERIOD: SEPTEMBER 15, 2023 THROUGH SEPTEMBER 14, 2024. AMOUNT NOT TO EXCEED: \$19,554.94
- NO. 2023-630** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH MCFARLAND-JOHNSON, INC., TO PROVIDE CONSULTING SERVICES FOR THE TRENTON-MERCER AIRPORT RELATING TO THE MANAGEMENT AND STAFFING PLAN AT THE TRENTON-MERCER AIRPORT. PERIOD: SEPTEMBER 15, 2023 THROUGH SEPTEMBER 14, 2024. AMOUNT NOT TO EXCEED: \$37,695.22
- NO. 2023-631** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO SUBMIT A GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION (FAA) FOR AN ENVIRONMENTAL ASSESSMENT TO CONSTRUCT AIR TRAFFIC CONTROL TOWER AT THE TRENTON-MERCER AIRPORT. FEDERAL AVIATION ADMINISTRATION (FAA) GRANT AMOUNT: \$400,000.00 (100%)

**NO. 2023-629** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH MCFARLAND-JOHNSON, INC., TO PROVIDE CONSULTING SERVICES FOR THE TRENTON-MERCER AIRPORT RELATING TO PUBLIC EDUCATION AND AWARENESS OF THE TRENTON-MERCER AIRPORT. PERIOD: SEPTEMBER 15, 2023 THROUGH SEPTEMBER 14, 2024. AMOUNT NOT TO EXCEED: \$19,554.94

**NO. 2023-630** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT (AWARDED THROUGH A NON-FAIR AND OPEN PROCESS) WITH MCFARLAND-JOHNSON, INC., TO PROVIDE CONSULTING SERVICES FOR THE TRENTON-MERCER AIRPORT RELATING TO THE MANAGEMENT AND STAFFING PLAN AT THE TRENTON-MERCER AIRPORT. PERIOD: SEPTEMBER 15, 2023 THROUGH SEPTEMBER 14, 2024. AMOUNT NOT TO EXCEED: \$37,695.22

**NO. 2023-627** COUNTY EXECUTIVE AND CLERK TO THE BOARD AUTHORIZED TO EXECUTE THE 2022 ANNUAL CERTIFICATIONS AND ASSURANCES FORMS APPLICABLE TO THE FEDERAL TRANSIT ADMINISTRATION'S SECTION 5310 AND SECTION 5311 GRANT PROGRAMS, ADMINISTERED BY NJ TRANSIT

**VOTE ON RESOLUTIONS:**

**Ayes – 6. Nays - 0. Abstain - 0. Absent -1.**

Ayes – Commissioners Cimino, Frisby, Lewis, McLaughlin, Stokes and Walter

Absent – Commissioner Melker

---

**EXECUTIVE SESSION**

At this time, Chair Walter announced that an Executive Session was scheduled to take place regarding "Pending and Anticipated Litigation"

**Formal Meeting recessed at 6:12 PM to enter into Executive Session**

**Formal Meeting reconvened at 6:38 PM**

Commissioner Frisby left at 6:31 P.M.  
Commissioner Cimino left at 6:33 P.M.  
Commissioner Lewis left at 6:33 P.M.

**At this time, Chair Walter invited the members of the public to comment on any item listed on the agenda.**

Mark O'Dea, a Hopewell Township resident, wished to address the Board.

Michael Herbert, Esq., Board Counsel, intervened and explained that Mr. O'Dea could speak before the Board about any matter except his impending lawsuit against Mercer County. Mr. Hebert advised Mr. O'Dea that since his original concerns evolved into litigation the Commissioner Board could not entertain any discussion regarding the on-going matter. He recommended Mr. O'Dea speak with this attorney and allow the court system handle the matter from this point.

**ADJOURNMENT**

A motion to adjourn the Formal Meeting was offered by Commissioner McLaughlin and seconded by Commissioner Stokes, which was adopted by the unanimous vote of the members of the Mercer County Board of County Commissioners.

**VOTE ON MOTION:**

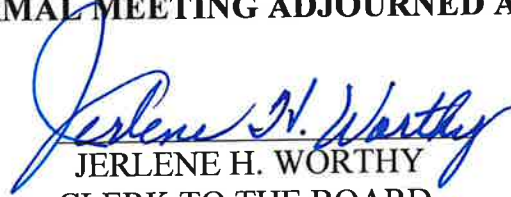
**Ayes - 3. Nays - 0. Abstain - 0. Absent -4.**

Ayes – Commissioners McLaughlin, Stokes and Walter

Absent – Commissioners Cimino, Frisby, Lewis and Melker

---

**FORMAL MEETING ADJOURNED AT 6:46 PM**

  
JERLENE H. WORTHY  
CLERK TO THE BOARD

GBO



**COUNTY OF MERCER**  
McDADE ADMINISTRATION BUILDING  
640 SOUTH BROAD STREET  
P.O. BOX 8068  
TRENTON, NEW JERSEY 08650-0068  
(609) 989-6584  
Fax: (609) 392-0488

JERLENE H. WORTHY, CLERK  
BOARD OF COUNTY COMMISSIONERS

EBONY WITHERSPOON  
DEPUTY CLERK

**MERCER COUNTY BOARD OF COUNTY COMMISSIONERS**

**INFORMAL MEETING OF SEPTEMBER 12, 2023**

**MINUTES**

Commissioner Board Chair Walter called the Agenda Meeting to order at 6:04 P.M. on September 12, 2023, in Room 211 of the Joyce L. McDade Administration Building, 640 South Broad Street, Trenton, New Jersey.

**ROLL CALL**

The following members of the Board answered the Roll Call of the Clerk to the Board:

Present – Commissioners Frisby, Lewis, McLaughlin, Melker, Stokes and Walter  
Absent – Commissioner Cimino (arrived at 6:09 P.M.)

---

Chair Walter led the Pledge of Allegiance and Salute to the Flag.

---

**SUNSHINE LAW**

The Clerk to the Board announced that in accordance with the provisions of the New Jersey Open Public Meetings Law, notice of this Informal Meeting had been mailed to The Trenton Times, The Trentonian and The Princeton Packet newspapers as well as having been posted in both the County Administration Building and Courthouse at least forty-eight (48) hours in advance of the meeting.

---

**MOMENT OF SILENCE**

Chair Walter asked for a Moment of Silence in honor of the victims affected by the tragic events that took place on September 11, 2001. She spoke of the many Americans who still are suffering lasting effects because of the horrific events that unfolded that day. Chair Walter and the Board took a moment to honor the lives of everyone affected by 9/11.

At this time, Chair Walter took a moment to honor the late Freeholder, Anthony P. Carabelli, who passed away on September 8<sup>th</sup>, 2023. She informed the Board that Freeholder Carabelli was the longest sitting Freeholder having served Mercer County from January 1, 1981 to December 31, 2016. Chair Walter was proud to announce that the Commissioner meeting room was formally named after the late Freeholder when he retired from the Board in 2016. She went on to discuss Freeholder Carabelli's love for the City of Trenton and how started his career in public service as a Trenton City Councilman in 1962. Chair Walter shared many fond memories of Freeholder Carabelli and was certain his memory would live on through his dedicated service to Mercer County.

Jerlene H. Worthy, Clerk to the Board, fondly remembered Freeholder Carabelli as being one her votes appointing her to the Clerk to the Board position back in 1986. She remarked how Freeholder Carabelli would say that vote was one of the best he ever took. Clerk Worthy spoke of their long history of knowing one another and felt his presence in Mercer County would be missed.

Commissioner Frisby mentioned that he first met and got to know Freeholder Carabelli while he served as a member of the Trenton YMCA Board. He commented how Freeholder Carabelli loved people and the City and the dedicated work he provided was a true testament of who he was as a public servant.

---

## FORENSIC AUDIT

Chair Walter was pleased to announce that the full results of the forensic audit would be presented to the Board this evening. She asked County Administrator, Lillian Nazzaro, Esq., to introduce the firm that completed the audit. **(See Schedule A, attached hereto and made a part hereof)**

County Administrator Nazzaro explained that the Deluca Advisory and Consulting firm began the forensic audit in March of 2023 after the request of both the Administration and the Commissioner Board. She explained this was the third investigation into the Mercer County Finance Department and introduced the Deluca team.

Joseph Deluca, addressed the Board and introduced his colleagues who assisted the investigation: Steven Pasichow, a certified Inspector General with more than 40 years of investigative experience and Robert Joyce, a Senior Investigator with more than 40 years serving the public sector.

Mr. Deluca assured the Commissioner Board that his team understood public government and the necessity of compliance and forensic work. Mr. Deluca thanked Dr. Sharon Sharp., E.D., County Executive Brian M. Hughes and his Administration for providing pertinent information to him and his team so they could get a full scope of what they were working with. Mr. Deluca said his team diligently worked on this case anywhere from 3 to 5 days a week and interacted with staff regularly. He explained the voluminous amount of paperwork that was researched and how the paper records of financial reports in a disarray caused numerous time delays. Mr. Deluca went through the entire audits' findings with the Commissioner Board and remarked confidently that his team vetted every employee working under the former CFO, David Miller; they reviewed thousands of financial statements, conducted interviews and compiled a thorough report of their findings. It was reported that Mr. Miller was not found of embezzling any governmental funds for personal use, there were no red flags found for self- enrichment scheme or by any accomplices employed by the County of Mercer. Mr. Deluca outlined his teams' main findings from the audit and the results consisted of Mr. Miller's lack of financial controls; there were no separation or transparency of bank accounts, departmental County funds were co-mingled with different accounts; there were about 40 different bank accounts being utilized, mismanagement of funds, Mr. Miller's department operated without a lack of policies and procedures and Mr. Miller was acting as Mercer County's CFO without a valid license.

County Administrator Nazzaro thanked the Deluca team for their extensive investigation into this matter. She informed the Commissioner Board that the Administration had taken steps back in September of 2022 and developed a Finance oversight committee. County Administrator Nazzaro explained this committee has the ability to oversee all transactions to ensure County business is running efficiently.

Chair Walter asked who were the members of the Finance committee.

County Administrator Nazzaro replied that herself; Kelly Ganges, Chief of Staff; Julie Willmot, Chief of Communications; Phil Miller, Director of the Mercer County Improvement Authority; Paul Adezio, Esq., County Counsel and Aaron T. Watson, Deputy County Administrator were members. She explained that the Finance Department was transferring from AS400 to Edmunds for financial reconciliation.

Chair Walter asked if there had been reconciliation of the Constitutional Officers trust fund accounts.

County Administrator Nazzaro replied that process was still on-going but they were identifying all accounts and meeting with the different offices to verify funds.

The Commissioner Board discussed the results at length and had many questions regarding the findings.

Commissioner Lewis felt it would be helpful to know which account Mr. Miller paid the IRS penalty, interest and fees payment from. She also questioned what those funds were allocated for and if the Board ever approved that payment to be made.

Dr. Sharp explained that the IRS payment was discussed at length previously and reiterated that Mr. Miller did not make one lump sum payment but paid those penalties and fees over a period of time. She explained his actions would have not caused any red flags because they were paid out of employees' withholdings for payroll taxes. Dr. Sharp explained that in the year 2022 payroll taxes were then turned over as a duty to Primepoint to be paid so there was no Commissioner Board approval to disburse those funds. She explained that the firm of PFK O'Connor Davies completed a comprehensive analysis of funds and their report was given to Genova Burns during a previous investigation into the matter.

Commissioner Lewis wanted to understand if those costs would go down as those fines were paid and asked if they were appropriated.

Dr. Sharp said those fees were not accounted for but were coming out of current employees' payroll deductions for taxes.

Commissioner Frisby wanted to know what account or where the funds for the fines and interest came from.

Dr. Sharp explained that she could not identify a certain account but said Mr. Miller could have paid those funds from a number of accounts and explained that she does not have that information.

Chair Walter asked when the investigative report from Genova Burns could be presented to the Board.

County Administrator Nazzaro explained their report was sent directly to the Attorney General's office for their investigation.

Paul Adezio, Esq., County Counsel, said he would contact Genova Burns and get further information.

Chair Walter was adamant that the Board has a right to review the report and urged the Administration to follow-up on that matter.

County Administrator explained that criminal matters take priority over civil matters and reminded the Board this case was still being investigated by the Attorney General's office.

Commissioner McLaughlin said payroll taxes were budgeted for but the fines were not and wanted to find out where those funds were paid from. She commented that this Board's major responsibility was budget and asked that some representation be present on the Finance oversight committee from the Commissioner Board. Commissioner McLaughlin felt it would be critical to be able to provide input on budgetary concerns.

County Administrator Nazzaro said she would take that request to County Executive, Brian M. Hughes for further consideration.

Commissioner Frisby mentioned that there were suggestions made to the County Executive's team so that the Commissioner Board could give advise and consent to members of the advisory board.

Clerk to the Board, Jerlene H. Worthy, reminded the Board that because of Judge Feinberg's ruling stating that no Commissioner shall sit on any Board or Commission.

Chair Walter made mention of the Administrative Code and felt that any creation of an Advisory Board or Commission should come before the Commissioner Board for approval and it has not; violating the Administrative Code.

Commissioner Frisby felt the Board created by the County Executive was an internal function and was not necessarily created as a formal functioning Board or Committee.

Chair Walter understood the article differently and felt that this Board oversees financial decisions and should have approval from the Commissioner Board.

County Counsel Adezio explained this was an internal function with employees of the County not outside employees. He added this was a recommendation of the Deluca team as an internal function.

County Administrator Nazzaro said this Board was solely created to ensure the Finance department's day-to-day operations run efficiently and was performed by current employees within the County.

Chair Walter said early on when discussing the Finance oversight committee, the Board requested regular updates as to what the committee was doing because eventually there would be a vote as to what was being done. She felt the Administration and the Board should have had on-going discussions about what was taking place to have full transparency.

Commissioner Frisby understood Chair Walter's point of view. He felt this current committee was established to attempt to understand the internal function of the finance department because of the state in which it was left by former Chief Financial Officer, Dave Miller.

Dr. Sharp added that one of the main reasons the creation of this oversight committee occurred was to assist her. She explained she was brand new and had no inside knowledge as to the daily operations of the finance department or County departments as a whole. Dr. Sharp said she went to the County Administrator and asked her for assistance as to where to begin the process of remedying the finance department. She explained Mr. Miller had no clear book-keeping transcripts, files were not organized, his office was in a shamble and she had no direct starting point.

Chair Walter questioned why Julie Willmot, Chief of Communications was on the committee.

Dr. Sharp explained that Ms. Willmot's main function was to assist her with communicating with current employees to assist the finance department with various tasks. She said Ms. Willmot's main role was crafting a narrative to allow employees from different departments to feel comfortable working with herself to ensure County business continued forward.

Commissioner Cimino made mention of the Deluca's team recommendation of creating the position of a Chief Compliance Officer to oversee County functions. He agreed that having a Chief Compliance Officer could mitigate what happened within the finance department previously but asked how the Board could provide input on position that would essentially be a function of the Administration to oversee the Administration's duties. Commissioner Cimino wanted to ensure what happened with Mr. Miller and the finance department could not happen again under any Administration.

Michael Herbert, Esq., Board Counsel, explained that because of Judge Feinberg's legal decision the Board legally has certain functions and does not have any input as to who the County Executive can hire as a Chief Compliance Officer.

Commissioner Stokes said the Commissioners sit on various Boards and they receive monthly reconciliation reports showing what is paid out and funds coming in. He felt that if a monthly reconciliation could be done with the finance department that could mitigate future issues. Commissioner Stokes was hopeful moving forward that information could be provided to the Board.

Dr. Sharp reminded the Board that the County was implementing a new financial platform called Edmonds for the financial transactions of the County. She said this new system will provide a detailed account of all transactions and daily

operational functions. Dr. Sharp believed that Mr. Miller's outdated way of completing reconciliations hindered the County greatly because if there had been electronic records she would have had an easier time navigating his transaction history.

Mr. Deluca said his teams' recommendations of having a chief compliance officer, conducting an internal audit and creating oversight committees were made to ensure that County Government moves forward with transparency but having independent professionals assist with all the checks and balances would ensure that all employees are adhering to County guidelines, policies and procedures.

Commissioner Cimino added that in the report numerous employees mentioned they were fearful of retaliation if they shared their concerns, which was one of the reasons that kept them from coming forward. He said moving forward the Administration needed to remedy that situation and make employees feel comfortable enough to voice their concerns.

Commissioner Cimino understood Judge Feinberg's decision but asked Counsel if the guidelines that she outlined were changed at a State level could that change on a local level as well.

Board Counsel Hebert explained that because of the Faulkner Act; Mercer County has a strong administration, weak council type government, which was put into place by the voters of Mercer County back in 1976. He said that form of government was statutorily created. Board Counsel Herbert said because of this unfortunately the Commissioner Board has limited power within government.

Commissioner Frisby understood Mr. Herbert's response but responded that time creates change and a need for change is warranted. He said that currently the Board is the "weak" form of government but they are still held accountable for things that are out of their control. Commissioner Frisby felt that not being able to understand the full picture of any governing Administration limits their functionality and what they are able to control.

Mr. Deluca said his recommendations start with internal controls and policies if the Administration starts there it is a step in the right direction.

Commissioner Melker had a question regarding the penalties and interest payment made to the IRS. She asked if the County had the ability to negotiate the fees because it was paying the employee payroll taxes late.

Dr. Sharp said that some of those penalty fees were abated and the Administration continues to ensure that Primepoint is filing them in a timely manner.

Chair Walter asked if the County was covered by an insurance policy that could recoup some of the funds paid.

Dr. Sharp said the County was bonded but was unsure if there would be any reimbursement of funds.

County Counsel Adezio informed the Board that a claim was reported to the crime policy held by the County.

Chair Walter said she was disappointed that the Board was unable to get a more definitive answer for the public. She was disappointed there were still documents that the Board did not have access to and/or information they were not privy to. She said some of that may be due to the Administrative Code but she felt the Board could have been made more a part of the process.

---

### MINUTES

1. Formal Minutes of April 27, 2023
  2. Special Formal Meeting of May 1, 2023
  3. Special Formal Meeting of May 9, 2023
  4. Formal Meeting of May 11, 2023
  5. Formal Meeting of May 23, 2023
  6. Formal Meeting of June 8, 2023
-

**COMMUNICATIONS**

Two (2) communications were discussed and approved for placement on the Agenda for the Formal Meeting of September 14, 2023.

---

**RESOLUTIONS**

Fifty-five (55) proposed Resolutions were discussed and approved for placement on the agenda for the Formal Meeting of September 14, 2023.

Commissioner Lewis made reference to R-2, proposed Resolution authorizing Competitive Contracting for a Consultant to provide public relations services to promote tourism in Mercer County. She felt that contracts that were not providing essential services to the County be written for one year with two one-year options due to the upcoming transition of the Administration.

Clerk to the Board Worthy explained that the Commissioner Board made the rule of a three-year term for Competitive Contracting because by law there was no time limit to contracting.

Commissioner Lewis understood but suggested that since it was non-essential services and the County was heading into a transition they could provide a one-year contract with two one-year options. She said that was strictly her opinion in regard to that Resolution.

Chair Walter said the Board has approved this particular Contract for numerous years.

Commissioner Cimino said this Resolution was just giving the authorization to go out for bid. He asked when the Administration was putting this out for bid.

County Administrator said she was unaware of that information.

Chair Walter asked if the County was at the end of the current contract.

County Administrator would get back to the Board with that information.

---

---

Chair Walter left at 7:50 P.M.

---

**OLD BUSINESS**

Commissioner Stokes what the Covid numbers were within the County.

County Administrator Nazzaro responded that she didn't have exact numbers but said the Administration has thought about renewing certain policies because of the recent uptick.

---

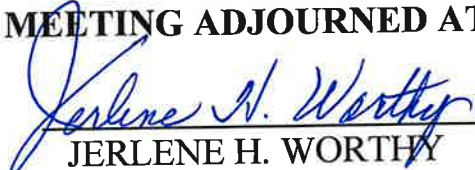
**PUBLIC SECTION**

At this time, Vice-Chair Cimino invited the members of the public to comment on any item listed on the Agenda.

There were no comments.

---

**AGENDA MEETING ADJOURNED AT 7:59 PM**

  
JERLENE H. WORTHY  
CLERK TO THE BOARD

GBO