Search Room in County Clerk’s Office to be Opened on Limited Basis

Mercer County Clerk Paula Sollami Covello has announced that starting on Monday, June 1, the County Clerk’s public records room will be open on a limited basis. However, visitors to the record room must take precautions to help stop the spread of the novel Coronavirus (COVID-19).

Property searchers can come to the record room by appointment only, between the hours of 10am and 12am, Monday through Thursday, because the County is closed to the general public. It is located at the County Clerk’s Office at 209 South Broad Street, Trenton.

To schedule an appointment, property searchers must call Michelle Plumeri at 609-989-6233. There will be a limited number of people allowed in the room at once and this accommodation is made for special requirements that cannot be met or obtained online. Additionally, everyone in the search room is asked to wear a mask and gloves at all times and maintain a distance of at least six feet from other searchers. Furthermore, anyone who has experienced cold or flulike symptoms in the two weeks before a scheduled appointment is asked not to come in.

“We feel that this is the correct measure to take in the wake of COVID-19,” said Mercer County Clerk Paula Sollami Covello. “We know that many businesses and property transactions rely on access to our search rooms. For those who absolutely need access to records, the appointment-only basis will help prevent the virus from spreading.”

The search room at the Mercer County Clerk’s Office maintains documents affecting real property since its incorporation as a county in 1838. It is open to any interested citizen, attorney, title searcher, or historian for their research or study.

Of course, residents may search online via njcountyrecording.com. However, due to the office closure, residents will need to sign up via an outside vendor if they do not have an account already. Both Simplifile and CSC are established vendors and can be reached via simplifile.com or erecording@cscglobal.com, respectively.

Already existing members can also access the NewVision Search System at records.mercercounty.org/RecordsNG_Search. For further information, please visit the website at www.mercercounty.org/government/county-clerk.

Finally, Mercer County residents can search for any property in the county by starting a free account at pip.mercercounty.org.

For more information on how to stay safe from COVID-19 or to ask any questions you may have, please visit covid19.nj.gov.