



COUNTY OF MERCER
Workforce Development Board
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Executive Committee ♦ October 25, 2016
MCCC Conference Center

Meeting Minutes

Attendance: Jim Purcell, WDB Chair; J. Scott Clemmensen (Health Care), Scott Needham (Adv. Manufacturing), Keith Secrest (One Stop/Oversight), Dr. Kim Schneider (Disabilities), William Tootell & Ayesha Hamilton (at large)

Staff: Virgen Velez, Acting WDB Director

The Committee met immediately after the general meeting. WDB Chair Jim Purcell began the meeting by stating that the Board needs to be better organized. There is a need to pay more attention to participation by the membership as the bylaws currently state that 3 missed meetings is considered a resignation. This is in accordance with SETC policy. Jim will follow up with members who have not attended.

Jim discussed the need to review the requirements for the competitive selection of the One Stop Operator. It can be through a RFP (Request For Proposals) or a RFQ (Request For Qualifications). We will review this further with the County's legal entities.

Discussion centered on the need to attract additional members specifically regional Chamber of Commerce members. Jim will attend one of their general membership meetings to solicit volunteers for committees. The Committee discussed ways to identify what members can do to recruit additional members. We need to identify members to go out to meet with organizations – impress upon them that their involvement can lead to improving the employability of all residents. We have a problem of disconnect – organizations are not aware of the WDB.

Dr. Schneider suggested that perhaps the use of a blog or other social media is a way to communicate with one another – it would require someone to manage/coordinate it - perhaps utilizing Constant Contact, Twitter, Face book. The Board needs more visibility leading to more people knowing what's going on perhaps using tele-conferencing.

Jim reiterated the membership issue – that we need to clearly identify who is a member and need to have a process in place for reappointment.

NEXT MEETING: TBD