

CONTRACT AWARD

AB2019-11 COMMISSARY SERVICES FOR THE MERCER COUNTY CORRECTION CENTER FOR A PERIOD OF TWO YEARS

CONTRACT TERM: MAY 1, 2019 THROUGH APRIL 30, 2021	RESOLUTION NO. 2019-288
NAME OF BIDDER	KEEFE COMMISSARY NETWORK, LLC
ADDRESS	10880 LINPAGE PLACE
CITY, STATE, ZIP	ST. LOUIS, MO 63132
CONTACT	JEFFREY HARRIS
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CONTACT FOR CONTRACT	GREG STROMAN, ACCOUNT MANAGER 800 831 1728 C: 732 509 0138
TOTAL COST OF SALES (BASIS OF AWARD)	348,402.78

PROPOSAL FOR ANNUAL COMMISSARY, INCLUDES MARK UP COMMISSION TO COUNTY

COUNTY OF MERCER CORRECTION CENTER

NO.	INSERT ITEM NUMBER	DESCRIPTION AND SIZE OF ITEM (COLUMN C)	CATEGORY	INSERT SALE PRICE BASED UPON DESCRIPTION IN COLUMN C	28% MARK UP COMMISSION TO THE COUNTY	TOTAL PRICE INCLUDING COMMISSION TO COUNTY	ANNUAL QUANTITY	TOTAL COST (BASIS OF AWARD)	INSERT PACKAGE OR UNIT SIZE IF DIFFERENT THAN DESCRIPTION IN COLUMN C (THIS IS COLUMN D)	SALE PRICE BASED UPON PACKAGE SIZE IN COLUMN J	28% MARK UP COMMISSION TO THE COUNTY	TOTAL COST
1	2014	CAPPUCCINO VANILLA 0.81 OZ.	BEVERAGE	0.25	0.28	0.32	8,380	2,681.60		-	0.28	-
2	2006	COFFEE-DECAF SINGLE	BEVERAGE	0.25	0.28	0.32	300	96.00		-	0.28	-
3	2038	MAXWELL HOUSE 4 OZ. INSTANT	BEVERAGE	3.16	0.28	4.05	3,670	14,863.21		-	0.28	-
4	200	COFFEE REGULAR SINGLE	BEVERAGE	0.20	0.28	0.25	2,960	739.95		-	0.28	-
5	2010	COFFEE-BOSTON BEST 4 OZ.	BEVERAGE	2.00	0.28	2.56	1,200	3,072.00		-	0.28	-
6	2082	CREAMER SINGLE	BEVERAGE	0.05	0.28	0.06	2,420	154.88		-	0.28	-
7	2110	CRYSTAL LIGHT PUNCH 0.11 OZ.	BEVERAGE	0.27	0.28	0.35	6,200	2,169.70		-	0.28	-
8	2120	CRYSTAL LT LEMONADE 0.11 OZ.	BEVERAGE	0.27	0.28	0.35	7,910	2,768.12		-	0.28	-
9	2070	HOT CHOCOLATE 0.73 OZ.	BEVERAGE	0.25	0.28	0.32	1,480	473.60	.80 oz	0.27	0.28	0.35
10	2081	SUGAR PACKET	BEVERAGE	0.02	0.28	0.03	23,590	603.90		-	0.28	-
11	2216	SWEET N LOW PACKET	BEVERAGE	0.02	0.28	0.03	143,720	3,955.17	100 ct	2.15	0.28	2.75
12	2120	CHERRY DRINK SS 0.77 OZ.	BEVERAGE	0.22	0.28	0.28	900	253.44		-	0.28	-
13	2100	ORANGE SS 0.77 OZ.	BEVERAGE	0.27	0.28	0.35	830	290.46		-	0.28	-
14	2189	DIET LEMONADE SS 5pc	BEVERAGE	0.22	0.28	0.28	350	98.56		-	0.28	-
15	2025	TEABAGS 10 PACK	BEVERAGE	0.70	0.28	0.90	1,100	985.60	SS	0.07	0.28	0.09
16	4004	BABYRUTH 2.1 OZ.	CANDY	0.75	0.28	0.96	680	652.80		-	0.28	-
17	4005	BUTTERFINGER 1.9 OZ.	CANDY	0.75	0.28	0.96	480	460.80		-	0.28	-
18	4100	BUTERSCOTCH DISC 4.5 OZ.	CANDY	0.95	0.28	1.22	740	899.84	4.25 oz	0.90	0.28	1.15
19	4135	JOLLY RANCHERS 4.0 OZ.	CANDY	1.26	0.28	1.61	4,190	6,757.63	3.7 oz	1.17	0.28	1.50
20	4132	LIFESAVERS-5 FLAVORS 5 PIECES	CANDY	0.70	0.28	0.90	290	259.84		-	0.28	-
21	4131	LIFESAVERS-PEPPERMINT 5 PIECES	CANDY	0.70	0.28	0.90	240	215.04		-	0.28	-
22	4046	M&M PEANUTS BAG 5.3 OZ.	CANDY	2.30	0.28	2.95	520	1,534.00		-	0.28	-
23	4047	M&M PLAIN BAG 5.3 OZ.	CANDY	2.30	0.28	2.95	230	678.50		-	0.28	-
24	4013	MILKYWAY BAR 1.84 OZ.	CANDY	0.70	0.28	0.90	720	645.12		-	0.28	-
25	4035	REESE PB CUP 1.5 OZ.	CANDY	0.70	0.28	0.90	920	824.32		-	0.28	-
26	4120	ROOTBEER BARRELS 4.5 OZ.	CANDY	0.95	0.28	1.22	510	620.16	4.25 oz	0.90	0.28	1.15
27	4080	SNICKERS BAG 4.4 OZ.	CANDY	2.30	0.28	2.95	480	1,416.00		-	0.28	-
28	4155	SUGAR FREE CANDY 2.0 OZ.	CANDY	0.72	0.28	0.92	240	221.18	1.75 oz	0.63	0.28	0.80
29	4032	THREE MUSKETEERS 1.92 OZ.	CANDY	0.70	0.28	0.90	320	286.72		-	0.28	-
30	4020	PAY DAY 1.85 OZ.	CANDY	0.70	0.28	0.90	170	152.32		-	0.28	-
31	4039	KIT KAT 1.5 OZ.	CANDY	0.70	0.28	0.90	570	510.72		-	0.28	-
32	4031	TWIX BAR 1.79 OZ.	CANDY	0.70	0.28	0.90	850	761.60		-	0.28	-

33	4015	NESTLES CRUNCH 1.55 OZ.	CANDY	0.70	0.28	0.90	210	188.16		-	0.28	-
34	4011	PEANUT CHEWS 2.0 OZ.	CANDY	0.70	0.28	0.90	390	349.44		-	0.28	-
35	4081	HERSHEY BAR 1.55 OZ.	CANDY	0.67	0.28	0.86	280	240.13	5.3 oz	2.30	0.28	2.95
36	4037	HERSHEY BAR W/ALMOND 1.45 OZ.	CANDY	0.70	0.28	0.90	30	26.88		-	0.28	-
37	4003	ALMOND JOY 1.61 OZ.	CANDY	0.70	0.28	0.90	240	215.04		-	0.28	-
38	4146	ATOMIC FIREBALLS 4.0 OZ.	CANDY	1.04	0.28	1.33	-	-	3 oz	0.78	0.28	1.00
39	4040	SKITTLES 2.17 OZ.	CANDY	0.70	0.28	0.90	1,330	1,191.68		-	0.28	-
40	4117	5 OZ. TWIZZLERS	CANDY	0.70	0.28	0.90	450	403.20		-	0.28	-
41	4121	MIKE & IKE 4 OZ.	CANDY	2.29	0.28	2.93	500	1,465.60	2.21 oz	1.27	0.28	1.63
42	4019	CHICK O STICE .7 OZ.	CANDY	0.31	0.28	0.40	1,630	652.00		-	0.28	-
43	2736	SOUR CREAM & CHEDDAR 1.5 OZ.	CHIPS & SNACKS	0.55	0.28	0.70	6,830	4,808.32		-	0.28	-
44	6606	PEANUTS - SALTED 1 OZ.	CHIPS & SNACKS	0.40	0.28	0.51	290	148.48	1.75 oz	0.70	0.28	0.90
45	6106	PRETZELS 2.0 OZ.	CHIPS & SNACKS	0.84	0.28	1.08	770	827.90	1.5 oz	0.63	0.28	0.80
46	4338	COMBOS CH CHEESE 1.8 OZ.	CHIPS & SNACKS	0.50	0.28	0.64	350	224.00		-	0.28	-
47	2737	FRITOS 1 OZ.	CHIPS & SNACKS	0.45	0.28	0.58	710	408.96	2 oz	0.90	0.28	1.15
48	6105	LLS-BBQ CHIPS 1.5 OZ.	CHIPS & SNACKS	0.74	0.28	0.95	2,930	2,783.50		-	0.28	-
49	6154	DORITOS 1.75 OZ.	CHIPS & SNACKS	0.78	0.28	1.00	10,930	10,930.00		-	0.28	-
50	6126	LLS-CREAM & ONION 1.5 OZ.	CHIPS & SNACKS	0.74	0.28	0.95	2,330	2,213.50		-	0.28	-
51	6100	LLS-PLAIN CHIPS 1.5 OZ.	CHIPS & SNACKS	0.74	0.28	0.95	1,000	948.85		-	0.28	-
52	6079	SALT & VINEGAR CHIPS 1 OZ.	CHIPS & SNACKS	0.74	0.28	0.95	2,370	2,251.50		-	0.28	-
53	3222	PB & CHEESE CRACKERS 1.4 OZ.	CHIPS & SNACKS	0.47	0.28	0.60	960	576.00		-	0.28	-
54	3115	CHEESE NIPS 1.65 OZ.	CHIPS & SNACKS	0.77	0.28	0.99	1,860	1,833.22	1.5 oz	0.70	0.28	0.90
55	6167	CHEETOS 1 OZ.	CHIPS & SNACKS	0.43	0.28	0.55	710	390.78	2 oz	0.86	0.28	1.10
56	6216	HONEY ROASTED PEANUTS 3.5 OZ.	CHIPS & SNACKS	0.98	0.28	1.25	200	250.88	2.5 oz	0.70	0.28	0.90
57	1001	STAMPED ENVELOPE	POSTAGE	0.65	-	0.65	13,660	8,879.00		-	-	-
58	1050	STAMPS BOOK OF TEN	POSTAGE	5.50	-	5.50	450	2,475.00		-	-	-
59	1049	SINGLE STAMP	POSTAGE	0.55	-	0.55	1,700	935.00		-	-	-
60	4569	.02 CENT STAMP	POSTAGE	0.02	-	0.02	1,600	32.00		-	-	-
61	6173	ARMOUR CHILI W BEANS 8 OZ.	FOOD	0.69	0.28	0.88	1,910	1,686.91	11.25 oz	1.95	0.28	2.50
62	6501	PICKLES 6 OZ.	FOOD	0.44	0.28	0.56	740	414.40	9.6 oz	0.70	0.28	0.90
63	6300	BEEF STICKS 1.12 OZ.	FOOD	0.94	0.28	1.20	2,500	3,000.00		-	0.28	-
64	6032	CUP OF SOUP-BEEF 2.25 OZ.	FOOD	0.60	0.28	0.77	990	760.32		-	0.28	-
65	6030	CUP OF SOUP-CHICKEN 2.25 OZ.	FOOD	0.60	0.28	0.77	2,430	1,866.24		-	0.28	-
66	6031	CUP OF SOUP-SHRIMP 2.25 OZ.	FOOD	0.60	0.28	0.77	890	683.52		-	0.28	-

67	6412	JELLY GRAPE PKT 1.0 OZ.	FOOD	0.20	0.28	0.25	4,700	1,174.92		-	0.28	-
68	6415	PEANUT BUTTER PKT 1.12 OZ.	FOOD	0.33	0.28	0.42	5,800	2,452.89	2 oz	0.59	0.28	0.75
69	6048	RAMEN - BEEF 3 OZ.	FOOD	0.66	0.28	0.85	21,120	17,950.31		-	0.28	-
70	6046	RAMEN - CHICKEN 3 OZ.	FOOD	0.66	0.28	0.85	43,770	37,204.36		-	0.28	-
71	2438	OATMEAL-MAPLE 10, 1.51 OZ.	FOOD	0.47	0.28	0.60	1,070	642.00		-	0.28	-
72	6345	RAISIN BRAN CUP 1.25 OZ.	FOOD	0.59	0.28	0.75	200	150.40	1 oz	0.47	0.28	0.60
73	6430	FROSTED FLAKES CUP 1.25 OZ.	FOOD	0.59	0.28	0.75	530	398.56	1 oz	0.47	0.28	0.60
74	6050	INSTANT WHITE RICE 7 OZ.	FOOD	1.27	0.28	1.62	9,450	15,346.80	8 oz	1.45	0.28	1.85
75	6600	TORTILLA SHELL 6 COUNT	FOOD	0.98	0.28	1.25	330	412.47		-	0.28	-
76	6074	MACKEREL 3.53 OZ.	FOOD	1.52	0.28	1.95	3,550	6,922.33		-	0.28	-
77	2670	RICE AND BEANS 2 OZ.	FOOD	0.50	0.28	0.64	630	403.20	4 oz	1.00	0.28	1.28
78	6173	INSTANT CHILI 4 OZ.	FOOD	0.69	0.28	0.89	1,690	1,499.75	11.25 oz	1.95	0.28	2.50
79	6176	BEEF STEW 8 OZ.	FOOD	1.39	0.28	1.77	350	621.24	11.25 oz	1.95	0.28	2.50
80	3107	SALTINE BOX 16 OZ.	FOOD	2.03	0.28	2.60	360	936.00		-	0.28	-
81	6428	CHEDDAR SQUEEZER 1 OZ.	FOOD	0.32	0.28	0.40	1,180	475.78	2 oz	0.63	0.28	0.80
82	6255	CHEESE DIP 8 OZ.	FOOD	2.00	0.28	2.56	2,430	6,220.80	4 oz	1.00	0.28	1.28
83	2437	OATMEAL VARIETY PACK 10, 1.24 OZ.	FOOD	0.47	0.28	0.60	1,190	714.00		-	0.28	-
84	3585	SUMMER SAUSAGE 5 OZ.	FOOD	2.54	0.28	3.25	860	2,795.00		-	0.28	-
85	6264	KETCHUP, 10 PACK	FOOD	0.39	0.28	0.50	950	476.26	12 pk	0.47	0.28	0.60
86	6515	MAYONNAISE SINGLE	FOOD	0.14	0.28	0.18	16,230	2,921.40		-	0.28	-
87	6263	MUSTARD 10 PK	FOOD	0.36	0.28	0.46	910	417.00	12 pk	0.43	0.28	0.55
88	6826	TUNA 3 OZ.	FOOD	1.44	0.28	1.84	3,200	5,894.14	4.23 oz	2.03	0.28	2.60
89	4178	TRAIL MIX NUT & CHOCOLATE 6 OZ.	FOOD	1.54	0.28	1.97	60	118.27	7 oz	1.80	0.28	2.30
90	3584	HOT SUMMER SAUSAGE 5 OZ.	FOOD	2.54	0.28	3.25	3,670	11,927.50		-	0.28	-
91	2594	CUPCAKE 3.17 OZ.	COOKIES AND PASTRIES	1.02	0.28	1.30	370	481.00		-	0.28	-
92	3015	OATMEAL RAISIN COOKIE 2.5 OZ.	COOKIES AND PASTRIES	0.77	0.28	0.99	600	591.36	2.75 oz	0.70	0.28	0.90
93	3004	BUDS BEST BUTTERFINGER 6 OZ.	COOKIES AND PASTRIES	0.98	0.28	1.25	1,450	1,812.38		-	0.28	-
94	3040	BUDS BEST CC PECAN 6 OZ.	COOKIES AND PASTRIES	1.02	0.28	1.30	930	1,209.00		-	0.28	-
95	3248	BIG CINNAMON ROLL 4 OZ.	COOKIES AND PASTRIES	0.70	0.28	0.90	2,220	1,989.12		-	0.28	-
96	4185	LITTLE DEBBIE APPLE PIE 4.5 OZ.	COOKIES AND PASTRIES	0.74	0.28	0.95	880	833.54	4.25 oz	0.70	0.28	0.90
97	6401	GRANOLA BAR HONEY & OATS 1.5 OZ	COOKIES AND PASTRIES	0.62	0.28	0.79	500	396.80	6.72 oz	2.80	0.28	3.58
98	3020	OREO COOKIE 1.8 OZ.	COOKIES AND PASTRIES	0.62	0.28	0.79	270	212.54	2.4 oz	0.82	0.28	1.05
99	3033	14 OZ. PB COOKIES SANDWICH	COOKIES AND PASTRIES	1.50	0.28	1.92	1,450	2,784.00		-	0.28	-
100	3052	VANILLA WAFFERS 10 OZ.	COOKIES AND PASTRIES	1.06	0.28	1.36	240	325.63	16 oz	1.70	0.28	2.18

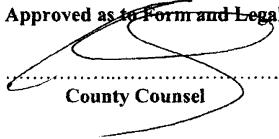
101	3193	POP TART STRAWBERRY 1 EACH	COOKIES AND PASTRIES	0.86	0.28	1.10	1,210	1,331.00		-	0.28	-
102	4431	LITTLE DEBBIE PIE - CHERRY 4.5 OZ.	COOKIES AND PASTRIES	0.74	0.28	0.95	290	274.69	4.25 oz	0.70	0.28	0.90
103	3053	14 OZ. FUDGE COOKIES SANDWICH	COOKIES AND PASTRIES	2.98	0.28	3.81	320	1,220.61	9.4 oz	2.00	0.28	2.56
104	3226	CHOCOLATE DONUTS 3 OZ.	COOKIES AND PASTRIES	0.54	0.28	0.69	430	297.22	3.9 oz	0.70	0.28	0.90
105	3330	BOX-OATMEAL PIES 16.2 OZ.	COOKIES AND PASTRIES	1.87	0.28	2.39	590	1,412.22	16 oz	1.85	0.28	2.37
106	6540	KNOTS COOKIES - BERRY 2 OZ.	COOKIES AND PASTRIES	0.54	0.28	0.69	220	152.06	1.3 oz	0.35	0.28	0.45
107	3309	RICE CRISPY TREAT 2.13 OZ.	COOKIES AND PASTRIES	1.61	0.28	2.06	8,940	18,373.20	1.3 oz	0.98	0.28	1.25
108	3333	BOX- NUTTY BARS 12 OZ.	COOKIES AND PASTRIES	2.11	0.28	2.70	390	1,053.00		-	0.28	-
109	3331	BOX LITTLE DEBBIE SWISS ROLLS	COOKIES AND PASTRIES	2.11	0.28	2.70	270	729.00		-	0.28	-
110	3274	HONEY BUN ICED 6 OZ.	COOKIES AND PASTRIES	1.17	0.28	1.50	15,690	23,535.00		-	0.28	-
111	3260	CRUMB CAKE 4 OZ.	COOKIES AND PASTRIES	0.65	0.28	0.83	310	257.92		-	0.28	-
112	3142	GRAHAM CRACKER HONEY 14.4 OZ.	COOKIES AND PASTRIES	2.00	0.28	2.56	110	281.60		-	0.28	-
113	1150	HOLY BIBLE	GENERAL MDSE	8.59	0.28	11.00	-			-	0.28	-
114	1151	KORAN	GENERAL MDSE	18.00	0.28	23.04	10	230.40		-	0.28	-
115	TBD	TORAH	GENERAL MDSE	18.00	0.28	23.04	-			-	0.28	-
116	1210	BATTERIES 2PK	GENERAL MDSE	0.53	0.28	0.67	1,650	1,108.80	4 pk	1.05	0.28	1.35
117	1200	BATTERIES AAA 2PK	GENERAL MDSE	0.53	0.28	0.67	840	564.48	4 pk	1.05	0.28	1.35
118	1166	EAR BUDS	GENERAL MDSE	1.56	0.28	2.00	270	540.00		-	0.28	-
119	1010	ENVELOPE #10	GENERAL MDSE	0.05	0.28	0.06	4,170	250.20		-	0.28	-
120	1015	ENVELOPE MANILA 10 X 13	GENERAL MDSE	0.15	0.28	0.19	470	89.30		-	0.28	-
121	1100	BIRTHDAY CARD	GENERAL MDSE	0.78	0.28	1.00	300	300.00		-	0.28	-
122	1110	FRIEND/LOVE CARD	GENERAL MDSE	0.78	0.28	1.00	420	420.00		-	0.28	-
123	1121	HOLIDAY CARD	GENERAL MDSE	0.78	0.28	1.00	160	160.00		-	0.28	-
124	1124	FRIEND/LOVE CARD SPANISH	GENERAL MDSE	0.78	0.28	1.00	30	30.00		-	0.28	-
125	1123	HOLIDAY CARD SPANISH	GENERAL MDSE	0.78	0.28	1.00	10	10.00		-	0.28	-
126	1070	SKETCH PAD 50 SHEETS 9.5 X 12	GENERAL MDSE	0.78	0.28	1.00	30	30.00		-	0.28	-
127	1060	LEGAL PAD - WHITE 50 SHEETS 8.5 X 11	GENERAL MDSE	0.86	0.28	1.10	1,240	1,364.00		-	0.28	-
128	1068	SECURITY PEN	GENERAL MDSE	0.30	0.28	0.38	250	95.00		-	0.28	-
129	1300	PLAYING CARDS	GENERAL MDSE	1.09	0.28	1.40	60	84.00		-	0.28	-
130	1305	PINOCHLE CARDS	GENERAL MDSE	1.09	0.28	1.40	-			-	0.28	-
131	1086	POCKET DICTIONARY	GENERAL MDSE	3.99	0.28	5.11	10	51.10		-	0.28	-
132	1249	RADIO AM/FM CLEAR 3.5 X 2.5"	GENERAL MDSE	16.41	0.28	21.00	70	1,470.00		-	0.28	-
133	1411	8 OZ. CUP	GENERAL MDSE	0.70	0.28	0.90	120	108.00		-	0.28	-
134	1400	BOWL WITH LID 24 OZ. WITH CLEAR LID	GENERAL MDSE	0.66	0.28	0.85	420	357.00		-	0.28	-
135	855	PONY TAIL HOLDER	GENERAL MDSE	0.12	0.28	0.15	20	3.00		-	0.28	-

136	211	10 OZ. COCOA BUTTER LOTION	HEALTH & BEAUTY	1.25	0.28	1.60	820	1,312.00	12 oz	1.50	0.28
137	720	ANTI-FUNGAL CREAM 0.5 OZ.	HEALTH & BEAUTY	0.21	0.28	0.27	100	26.66	3 oz	1.25	0.28
138	50	BERGAMONT 4 OZ.	HEALTH & BEAUTY	1.10	0.28	1.40	130	182.37	5 oz	1.37	0.28
139	800	COMB	HEALTH & BEAUTY	0.12	0.28	0.15	40	6.00		-	0.28
140	8	CONDITIONER HERBAL 12 OZ.	HEALTH & BEAUTY	1.25	0.28	1.60	160	256.00		-	0.28
141	502	CONDITIONER-SUAVE 12 OZ.	HEALTH & BEAUTY	1.40	0.28	1.79	70	125.44		-	0.28
142	680	DAILY VITAMIN-MULTI 100 TABS	HEALTH & BEAUTY	2.07	0.28	2.65	-			-	0.28
143	140	DIAL ROLL-ON 1.5 OZ.	HEALTH & BEAUTY	1.40	0.28	1.79	270	483.84		-	0.28
144	107	DEODORANT STICK -MEN 2.25 OZ.	HEALTH & BEAUTY	1.62	0.28	2.07	140	290.30	2.5 oz	1.80	0.28
145	106	DEODORANT STICK-WOMEN 2.25 OZ.	HEALTH & BEAUTY	2.03	0.28	2.59	120	311.04	2 oz	1.80	0.28
146	40	HAIR FOOD 4 OZ.	HEALTH & BEAUTY	1.44	0.28	1.84	310	571.39	5 oz	1.80	0.28
147	3679	HALL COUGH DROPS 9 DROPS	HEALTH & BEAUTY	0.70	0.28	0.90	550	494.21	25 ct	1.95	0.28
148	273	LIP BALM 0.35 OZ.	HEALTH & BEAUTY	2.14	0.28	2.74	290	794.37	.16 oz	0.98	0.28
149	500	MOUTHWASH-ALCOHOL FREE 4 OZ. MINT	HEALTH & BEAUTY	0.63	0.28	0.80	80	64.00	8 oz	1.25	0.28
150	711	PANTI LINERS MAXI-PAD 10 PADS	HEALTH & BEAUTY	2.75	0.28	3.52	-			-	0.28
151	7	SHAMPOO HERBAL 12 OZ.	HEALTH & BEAUTY	1.25	0.28	1.60	310	496.00		-	0.28
152	10	SHAMPOO-SUAVE 12 OZ.	HEALTH & BEAUTY	1.65	0.28	2.11	120	253.62	12.5 oz	1.72	0.28
153	362	SHAMPOO-DANDRUFF 13.5 OZ.	HEALTH & BEAUTY	1.80	0.28	2.30	150	345.60	15 oz	2.00	0.28
154	212	20 OZ. ALOE LOTION	HEALTH & BEAUTY	2.87	0.28	3.67	200	733.70	15 oz	2.15	0.28
155	490	SOAP DISH	HEALTH & BEAUTY	0.40	0.28	0.51	250	127.50		-	0.28
156	410	SOAP-IVORY 3.1 OZ.	HEALTH & BEAUTY	0.87	0.28	1.12	600	669.54	3.2 oz	0.90	0.28
157	400	SOAP, IRISH SPRING 3.2 OZ.	HEALTH & BEAUTY	0.90	0.28	1.15	2,040	2,346.00		-	0.28
158	415	SOAP, TONE 3.5 OZ.	HEALTH & BEAUTY	0.80	0.28	1.02	380	389.12		-	0.28
159	554	SHORTY TOOTHBRUSH	HEALTH & BEAUTY	0.15	0.28	0.19	150	28.80		-	0.28
160	580	TOOTHBRUSH HOLDER	HEALTH & BEAUTY	0.45	0.28	0.58	110	63.80		-	0.28
161	507	TOOTHPASTE-COLGATE 2.8 OZ.	HEALTH & BEAUTY	1.53	0.28	1.96	2,900	5,690.50	4.2 oz	2.30	0.28
162	216	COCOA BUTTER STICK 1 OZ.	HEALTH & BEAUTY	1.48	0.28	1.90	240	456.00		-	0.28
163	54	GEL SPORT 16 OZ. CLEAR	HEALTH & BEAUTY	1.49	0.28	1.91	40	76.44	15 oz	1.40	0.28
164	530	1.3 OZ. COLGATE	HEALTH & BEAUTY	0.66	0.28	0.84	230	194.01	4 oz	2.03	0.28
165	440	DOVE SOAP 3.17 OZ.	HEALTH & BEAUTY	1.88	0.28	2.40	430	1,032.00		-	0.28
166	116	LADIES SPEED STICK 1.5 OZ.	HEALTH & BEAUTY	1.97	0.28	2.52	980	2,471.17	1.4 oz	1.84	0.28
167	147	DEGREE 1.7 OZ.	HEALTH & BEAUTY	1.20	0.28	1.54	600	921.60	2.5 oz	1.76	0.28
168	6933	BOXERS - MED (ORANGE) EACH	CLOTHING	2.25	0.28	2.88	20	57.60		-	0.28
169	6934	BOXERS - LARGE (ORANGE) EACH	CLOTHING	2.25	0.28	2.88	20	57.60		-	0.28

170	6935	BOXERS - XLARGE (ORANGE) EACH	CLOTHING	2.25	0.28	2.88	10	28.80	-	0.28	-
171	6936	BOXERS - 2X-LARGE (ORANGE) EACH	CLOTHING	2.25	0.28	2.88	-	-	-	0.28	-
172	6937	BOXERS - 3X-LARGE (ORANGE) EACH	CLOTHING	2.25	0.28	2.88	10	28.80	-	0.28	-
173	1628	BRA-SPORT-XLARGE (WHITE) EACH	CLOTHING	2.25	0.28	2.88	-	-	-	0.28	-
174	1540	SOCKS TUBE (WHITE) ONE SIZE EACH	CLOTHING	1.05	0.28	1.35	180	243.00	-	0.28	-
175	9132	UNDERSHIRT-MEDIUM (ORANGE) EACH	CLOTHING	6.00	0.28	7.68	10	76.80	-	0.28	-
176	9133	UNDERSHIRT-XLARGE (ORANGE) EACH	CLOTHING	6.00	0.28	7.68	-	-	-	0.28	-
177	1432	WASHCLOTH - BROWN EACC	CLOTHING	0.85	0.28	1.09	200	218.00	-	0.28	-
178	1450	SHOWER SHOES SIZE 7 EACH	CLOTHING	1.25	0.28	1.60	10	16.00	-	0.28	-
179	1451	SHOWER SHOES SIZE 9 EACH	CLOTHING	1.25	0.28	1.60	40	64.00	-	0.28	-
180	1452	SHOWER SHOES SIZE 11 EACH	CLOTHING	1.25	0.28	1.60	30	48.00	-	0.28	-
181	3820	SHOWER SHOES SIZE 13 EACH	CLOTHING	1.25	0.28	1.60	20	32.00	-	0.28	-
182	1650	WOMEN'S UNDER WEAR SIZE 6	CLOTHING	2.75	0.28	3.52	20	70.40	-	0.28	-
183	1651	WOMEN'S UNDER WEAR SIZE 8	CLOTHING	2.25	0.28	2.88	20	57.60	-	0.28	-
184	1652	WOMEN'S UNDER WEAR SIZE 10	CLOTHING	2.25	0.28	2.88	20	57.60	-	0.28	-
185	1653	WOMEN'S UNDER WEAR SIZE 12	CLOTHING	7.00	0.28	2.88	20	57.60	-	0.28	-
186	9147	ORANGE SWEATSHIRT SMALL	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
187	9148	ORANGE SWEATSHIRT MEDIUM	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
188	9149	ORANGE SWEATSHIRT LARGE	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
189	9150	ORANGE SWEATSHIRT X LARGE	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
190	9151	ORANGE SWEATSHIRT 2X LARGE	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
191	9140	ORANGE SWEAT PANTS SMALL	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
192	9141	ORANGE SWEAT PANTS MEDIUM	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
193	9142	ORANGE SWEAT PANTS LARGE	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
194	9143	ORANGE SWEAT PANTS X LARGE	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
195	9144	ORANGE SWEAT PANTS 2X LARGE	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
196	9142	ORANGE SWEATPANTS LARGE EACH	CLOTHING	7.00	0.28	8.96	20	179.20	-	0.28	-
											-
190		INDIGENT BAGS (THERE IS NO COMMISSION AS COUNTY PAYS FOR INDIGENT BAGS)	INDIGENT BAG	2.87			10,400	29,848.00	-		-
191		INCENTIVE BAGS (THERE IS NO COMMISSION AS THE COUNTY PAYS FOR INCENTIVE BAGS)	INCENTIVE BAG	5.00			1,040	5,200.00	-		-
											-
			TOTAL					348,402.78			98.56

Approved as to Form and Legality

Date



 County Counsel

June 13, 2019

AWARD OF BID RECEIVED APRIL 10, 2019 TO KEEFE COMMISSARY NETWORK, LLC FOR FURNISHING AND DELIVERING COMMISSARY SERVICES FOR THE MERCER COUNTY CORRECTION CENTER. PERIOD: MAY 1, 2019 TO APRIL 30, 2021, WITH AN OPTION TO EXTEND FOR ONE (1) YEAR BASED UPON THE INDEX RATE. COMMISSARY ITEMS PURCHASED AT THE LOWEST UNIT COST PROPOSED AND A DEFINED 28% MARKUP COMMISSION TO THE COUNTY ON ANNUAL GROSS SALES (AB2019-11)

WHEREAS, the Mercer County Purchasing Agent has advertised bids for furnishing and delivering Commissary Services for the Mercer County Correction Center through bid terms and specifications, as provided by law; and,

WHEREAS, one (1) sealed bid were received on April 10, 2019 in connection with the aforementioned services; and,

WHEREAS, the bid of Keefe Commissary Network, LLC, 10880 Linpage Place, St. Louis, MO 63132 shall be awarded for a period of two (2) years, with an option to extend for one (1) year based upon the index rate, Commissary items purchased at the lowest unit cost proposed and a defined 28% markup commission to the County on annual gross sale; and,

.....
 Clerk to the Board

RECORD OF VOTE													
FREEHOLDER	Aye	Nay	N.V.	Abs.	Res.	Sec.	FREEHOLDER	Aye	Nay	N.V.	Abs.	Res.	Sec.
Cannon	X						Melker				X		
Colavita	X					✓	Walter	X					
Frisby	X						Cimino	X					
Koontz	X					✓							

X—Indicates Vote Abs.—Absent N.V.—Not Voting
 Res.—Resolution Moved Sec.—Resolution Seconded


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WHEREAS, the bidder hereinafter designated is the lowest qualified bidder; and,

WHEREAS, the Chief Financial Officer of Mercer County has certified in writing the availability of funds for the purposes set forth in this Resolution; said certification is on file with the Clerk to the Board and for this purpose are contingent upon the inclusion in and adoption of the 2019, 2020 and the 2021 Mercer County Budgets; and,

BE IT RESOLVED, that the County Executive and Clerk to the Board are hereby authorized to execute the said contract when presented in a form approved by County Counsel; and,

BE IT FURTHER RESOLVED, that the Clerk to the Board shall forward a copy of this Resolution to the Mercer County Correction Center, and the Purchasing Department for further distribution.


Clerk to the Board

**BID SPECIFICATIONS FOR COMMISSARY SERVICES FOR THE MERCER COUNTY
CORRECTION CENTER FOR A PERIOD OF TWO (2) YEARS WITH THE OPTION TO EXTEND
SERVICES FOR
ONE (1) YEAR BASED UPON THE INDEX RATE
1750 RIVER ROAD
TITUSVILLE, NEW JERSEY
CONTACT: WARDEN, CHARLES ELLIS, (609) 583-3553**

GENERAL

The Mercer County Correction Facility is an eight-hundred and eighty (880) beds, county detention center housing both male and female inmates. The awarded vendor shall provide all necessary supplies, additional items on delivery days, equipment and labor to deliver commissary items to approximately 400 to 450 inmates at the Mercer County Correction Center. The maximum bed count for the Mercer County Correction Center is Eight-Hundred Eighty (880). The average daily population is 450-500. Monthly sales average \$30,000.00. Inmates may purchase up to \$125.00 per week from commissary.

EXPERIENCE

Bidders must have five years' experience and provide three references from State Institutions or Correctional Facilities servicing minimum occupied 500 bed facilities. Bidders shall have live 24/7 technical support. **Contact Warden Charles Ellis at (609) 583-3553 to schedule a site visit.**

The awarded contractor shall have previous experience with proven effectiveness in administering inmate commissary services including the ability to interface with the County's scanning system and transmission system, shall have experience in establishing the account and transmissions with their internal Information Technology Department, the ability to successfully deliver 97% of all orders transmitted with successful delivery on the required delivery day. The awarded contractor shall maintain on-hand surplus on the dates of delivery for frequently ordered items. Credits, for any reason shall be issued by the end of each delivery day. If delivery of 97% of all orders is not met, the county reserves the right to cancel the contract.

The awarded contractor shall have the ability to interface with the existing and new software in the event that the Jail Management System is upgraded. Bidders shall provide a system to process orders, train inmates to properly complete order forms, enforce product restrictions, and quantity limits; reflect spending, weight, order frequency and inmate status limits; produce detailed and customized reports, including inmate order history and delivery dates. The awarded contractor shall have the ability to customize reports. The awarded contractor shall provide a website that shows the County's approved menu and pricing and enforces all regulations and order limitations. The County requires confirmation that orders are received and in process for the next delivery date.

COMMISSARY PERSONNEL

The awarded contractor shall assign uniformed employees to the commissary account, to include one assigned defined commissary manager. Employees shall be cleared

and prepared for delivery by 8:30 A.M. every Tuesday and Thursday. Two uniformed employees shall be on-site at the Mercer County Correction Center to deliver all orders. Commissary employees shall report to Master Control of Mercer County Corrections Center prior to delivering commissary upon clearance to the Correction Center. Contractor's employees shall wear a uniform and Identification card with company information clearly visible.

START-UP

The awarded contractor shall provide a strategy plan for transmission of orders, delivery, surplus inventory (on-site) and the ability to credit orders for those inmates that did not receive the correct order or for those inmates that were discharged from the facility. The County currently utilizes the Advanced Institutional Management Software (AIMS) for inmate accounting. The County may transition to a new jail management system and the awarded contractor shall have the ability to interface and accept orders upon transition. Credits shall be no more than 3% of all orders weekly/monthly/yearly. Credits shall be delivered to the Business Office by the end of each delivery day before 4:00 P.M. Orders are completed based upon the inmates availability of funds and the inmate account will be charged for items as funds are available. There is no subsistence fee. The inmate is deemed indigent when the inmate has no funds available in their account. The average spend per inmate is approximately \$35.00.

DELIVERY TO THE CORRECTION CENTER

It is the contractor's responsibility to deliver the commissary orders. A designated carrier cannot be used for the transportation and delivery of commissary items. The County reserves the right to interview the low bidder and visit their warehouse site prior to the award of contract. The work cannot be subcontracted to a common carrier. Any equipment used in delivery has to be preapproved by the Warden. The awarded vendor must deliver commissary items from their warehousing facility to the Correction Center and provide onsite delivery to the inmates every Tuesday and Thursday morning. Orders shall be delivered at 8:30 A.M. every Tuesday and Thursday. Commissary days that fall on a Mercer County Holiday will be rearranged by mutual agreement with the Business Manager. Commissary pricing shall be tax inclusive. Commissary supplies will be delivered two days per week. The Correction Center will transmit orders on Friday, for distribution on the following Tuesday, and will transmit orders on Tuesday, for distribution on the following Thursday. All commissary orders shall be delivered between the hours of 8:30 A.M. and shall be completed by 3:00 P.M. At the end of the delivery tour, the awarded contractor's employees shall report to the Business Manager.

GROSS ANNUAL COMMISSARY SALES

AVERAGE SALES \$ 232,892.00

Contractor will submit the following with their bid:

- a. The completed proposal page with pricing that will remain in effect for two years. Pricing shall remain firm for two years. In the event that the contract is extended, pricing for a period of two (2) years with the option to extend one (1) year will increase based upon the index rate as stated in the specifications.

- b. Must provide three (3) references from State Institutions or Correctional Facilities.
- c. Contract Contact Person, Inventory Site and Address and toll-free telephone number.

SECURITY

For the purpose of security and accountability, the names of all employees involved with the commissary will be submitted to the Mercer County Correction Center for National Crime Information Center (N.C.I.C.) background security checks and, at the Correction Center's discretion, a drug screening.

SCOPE OF WORK

Commissary orders will be delivered two days per week. Every Friday, by 3:00 P.M., orders will be transmitted to the awarded contractor for distribution on Tuesday. On Tuesday, orders will be transmitted to the awarded contractor for distribution on Thursday. Commissary days that fall on a Mercer County Holiday will be rearranged by mutual agreement. All breakage, spillage, etc. resulting in returns shall be the responsibility of the contractor. The awarded contractor shall have surplus items on-site on each delivery day. Commission shall not be paid on stamps or stamped envelopes.

VIOLENT CRIMES COMPENSATION

Pursuant to N.J.S.A. 30:4 – 15.1; N.J.A.C. 10A: 31 – 29.1, Every commissary in a county or State correctional facility operated for the sale of commodities shall collect a surcharge of 10% of the sales price of every item sold. The surcharge shall be known as the "VCCB Surcharge." All funds collected pursuant to this section shall be forwarded to the State Treasurer for deposit in the Victims of Crime Compensation Board Account, shall be subject to reporting and accounting procedures pursuant to the provisions of section 2 of P.L. 1979, c. 396 (C. 2C:43-3.1) and shall be used in satisfying claims pursuant to the provisions of the "Criminal Injuries Compensation Act of 1971," P.L. 1971, c. 317 (C. 52:4B-1 et seq.). A sale subject to surcharge under this section shall not be subject to any tax imposed under the "Sales and Use Tax Act," P.L. 1966, c. 30 (C. 54:32B-1 et seq.).

ACCOUNTING AND TRANSMISSION

The Correction Center is currently using AIMS for the inmate commissary account and items purchased through the commissary are charged to the inmate's account.

The Contractor must demonstrate the ability to interface with the Correction Center's scan software (Scan Tools) and shall provide a replacement scanning unit for back-up. The Contractor must provide technical support at the warehouse and a live 24/7 technical support. All technical and or transmission errors shall be resolved within twenty-four hours so as not to disrupt the delivery schedule, nor cost Mercer County Correction Center for interface fee's.

The awarded contractor shall provide the Correction Center with a description of all products offered (as permitted statutorily), pricing, size and package volume that will be charged to the inmates account. This information will be provided to all inmates prior at the contract start-up date. The awarded contractor will provide scannable order forms.

The AIMS vendor is currently Netsmart and there is a custom interface between AIMS and Netsmart. The current interface file is copied to the PC using the AS/400 CPYTOPCD cmd. The current Scanner model in use is an Insight 4ES Imaging and Optical mark read scanner.

COMMISSARY ORDER FORMS

The Commissary Order form shall be a pre-printed form designed to address orders by allowing the inmates to populate the bar code field and the County commissary to scan the order form for transmission to the awarded contractor by fax or online. Name, date, jail number, living unit, and authorization block are required items on the scannable order forms.

Commissary sheets listing a wide variety of approved items and pricing as provided on the enclosed proposal pages will be distributed to the inmate population by the Correction Center. The bidder must indicate a 28% percentage markup on the "Price Sheet" payable to the county. This catalog shall only be changed by mutual agreement with the Warden of the facility and pricing will not be changed for the term of the contract.

The awarded Contractor will provide order forms. The Correction Center will issue the forms to the inmates. Inmates will use this form to order any commissary items they choose up to the limits set by the Facility and the inmate's available funds. Approximately 240 commissary orders are delivered weekly to the Correction Center.

INDIGENT AND INCENTIVE BAGS

The Contractor will provide indigent packages designed by the Mercer County Correction Center and the price of this package will be listed on the Proposal Page. The percentage of indigent population varies, however, there are approximately 150 indigent bags delivered per week. The indigent bags shall contain three stamped envelopes, paper, pen, small toothpaste, comb, soap and deodorant.

The awarded contractor will provide incentive bags which will include any amount of incentive items, such as candy bars, chips, ramen noodles, honey bun, etc. **The County will pay for the incentive bags.** There are approximately 25 incentive bags delivered weekly to the Correction Center.

DELIVERY TO INMATES

The awarded contractor shall dispatch two employees to the Correction Center. The awarded contractor shall provide two delivery carts. At 8:30 A.M. Commissary employees shall report to the County Business Manager with the delivery list, commissary bags with a three part receipt reflecting the inmates name and itemized order with pricing. The Business Manager will provide a roster reflecting the names and locations of the inmates receiving an indigent and incentive bag. The three part receipt will be distributed as follows: Inmate, County Business Manager and awarded contractor.

The contractors' employees shall check the inmates' wrist band to identify the inmate, distribute the order and will require that all inmates sign the three part receipt. The inmate will retain their copy of the receipt. At the end of the delivery day, the contractor's employees shall report to the County Business Manager and turn over all receipts for the day.

All orders shall be delivered in a clear plastic bag with a three-part form enclosed. These forms will include inmate's name and number, opening balance, items ordered, total of order, closing balance and a line for acceptance signature. Upon receipt of the order, the inmate will sign for his/her merchandise and will receive one copy as a receipt, while the other two copies are returned to Correction Center Staff, who will retain one copy and return the third copy to the contractor as proof of delivery. The contractor's employees will have a printout of the names of inmates receiving those orders.

To ensure product safety and timely deliveries the Contractor must deliver the orders in its own vehicles. **Cigarettes and tobacco sales are prohibited. Cans, Glass Bottles and Aluminum Foil are prohibited.**

Any unclaimed orders will be returned to the Contractor for refund. Orders that are undeliverable due to court appearance or other circumstances will be delivered on the next delivery day. Discharged inmates shall receive a credit slip by Friday as specified above, depending on the delivery day.

PAYMENT AND REPORTING TO THE MERCER COUNTY CORRECTION CENTER

Payments shall be made every month to the attention of the Business Manager. The awarded contractor shall provide an electronic weekly report in Microsoft® Excel reflecting the total weekly sales, credits, description of sales, units sold and cost of units sold. The awarded contractor will pay the county 28% markup commission on all sales with the exception of stamps, stamped envelopes, indigent bags and incentive bags.

Invoices shall be forwarded to the County Business Manager with the following:

1. Inmate's name and classification number
2. Total amount of his/her purchases charged to account
3. Total amount of entire day's purchases
4. Total amount of indigent packages and incentive packages
5. Total amount due to Contractor after deductions for commission, indigent and incentive packages.

INTERVIEW

The Correction Center Business Office will interview the apparent low bidder to discuss the specifications, delivery and distribution schedule, equipment, carts, surplus inventory, staffing and technical requirements to ensure that both the Correction Center and Contractor mitigate issues prior to the award.

The contractor must have all licensure as required statutorily to sell retail products in the State of New Jersey. All products shall be new, first quality and free from manufacturing defects. The County may require the Contractor to submit samples for approval.

BASIS OF AWARD

The award shall be based upon the lowest total cost of sales including the commission paid to the County. Average volumes are stated on the enclosed proposal pages. Bidders shall add the 28% markup county commission to the unit cost of each item. Commission to the county is not paid on indigent bags or incentive bags. The County has provided a summary of the items purchased over the past year, with a description and the volume or size of each item. Bidders shall provide the unit cost based upon the size of the item.

If the bidders packaging is not consistent with the packaging referenced, bidders shall complete the proposal page with the current package size and include their package size if different from the current product. As an example, if the proposal page references a 4 oz. package of instant coffee, bidders shall insert the cost for 4 ounces. If the bidder provides a 5 oz. package, the bidder shall state that they provide a 5 oz. package and insert the cost for the 5 oz. package. This will ensure that all bids are equalized and awarded to the low bidder.

REQUIRED INFORMATION

BIDDER'S NUMBER OF YEARS EXPERIENCE _____

Bidders must have five years' experience and provide three references from State Institutions or Correctional Facilities servicing minimum occupied 500 bed facilities.

CONTRACT NAME, CONTACT PERSON, WAREHOUSE INVENTORY SITE AND ADDRESS AND TELEPHONE NUMBER, ANNUAL SALES

CONTRACTOR _____

CONTACT PERSON _____

WAREHOUSE ADDRESS _____

WAREHOUSE ADDRESS _____

TELEPHONE NUMBER _____

ANNUAL SALES _____

CONTRACTOR _____

CONTACT PERSON _____

WAREHOUSE ADDRESS _____

WAREHOUSE ADDRESS

TELEPHONE NUMBER

ANNUAL SALES

CONTRACTOR

CONTACT PERSON

WAREHOUSE ADDRESS

WAREHOUSE ADDRESS

TELEPHONE NUMBER

ANNUAL SALES
